



Jamestown Community College Administrative Guidelines

Guideline	High School Student Access to JCC Curricula	Approval Date	4/15/2026
Responsible Office	Academic Affairs – High School Partnerships Finance & Operations	Review Date	4/15/2026

1.0 Purpose

- 1.1** To provide a framework for accessible, low costs options for high school students, including home school students, to enroll in courses and programs offered by Jamestown Community College.
- 1.2** Options outlined in this Guideline are limited to students who have not completed a high school credential or equivalent.
- 1.3** These guidelines apply to the following individuals and partner organizations:
- Participating High Schools in the Southern Tier West Region
 - Erie2BOCES and CABOCES
 - All high school students enrolled in the Southern Tier West Region
 - All P-TECH students in the Southern Tier West Region
 - All home school students with a learning plan (IHIP) on file with their home school district.

2.0 Guidelines

2.1 High school program options:

	College Connections	EARN - Educational Advancement for Regional Neighbors	REACH - Ready to Earn Advanced Credits in Homeschool
Audience	High school sophomores, juniors, and seniors	High school students aged 15 or older	Homeschooled students aged 15 or older
Purpose	Earn college credit and high school credit concurrently. Introduce students to college expectations and rigor. Allow students to save time and money.	Allow HS students to take courses that they are not able to take through College Connections. Introduce students to JCC professors, classrooms, technology, etc.	Allow homeschool students to take classes at JCC to earn a 24-credit-hour high school equivalency diploma through NYS.
Location	Taught at high schools	Taught on JCC campus or online	Taught on JCC campus or online
Cost	One-third the cost per credit hour	One-half the cost per credit hour	One-half the cost per credit hour

Funding	Paid by districts either directly or via a co-service agreement managed by BOCES	Paid by students or by agreement with Districts	Paid by students
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2.2 Program Exceptions:

- Age restrictions can be accommodated with review and approval of the JCC Vice President for Academic Affairs.
- Some school districts cover the cost for students enrolled in EARN.
- Funding for P-TECH students in the College Connections program is addressed via the P-TEC JCC MOU.

3.0 Procedures

3.1 Participating home school students must submit appropriate documentation approved by the local superintendent to participate in the JCC REACH program.

3.2 The High School Partnerships office collaborates with Districts determining and scheduling course and program options; serves as the liaison between Districts, BOCES, and JCC for billing; and coordinates training between high school teachers and JCC faculty and staff.

3.3 For questions contact:

Director of High School Partnerships
 Jamestown Campus
 525 Falconer Street
 Jamestown, NY 14702
 Phone Number: 716.338.1167
 Email: JadeBarber@sunyjcc.edu

4.0 Definitions

5.0 References

5.1 Course distribution requirements for the 24-credit-hour high school equivalency diploma through NYS: [Course Distribution Requirements | NYS Education Department](#).

5.2 SUNY Policy - [Credit Courses in High Schools](#)