

**JAMESTOWN COMMUNITY COLLEGE**  
**State University of New York**

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**INSTITUTIONAL COURSE SYLLABUS**

**Course Title:** Exploring Occupations

**Course Abbreviation and Number:** HUM 1310

**Credit Hours:** 1 credit hour.

**Course Type:** Lecture

**Course Description:** Students will learn how to locate and explore occupational resources. They will be able to identify characteristics of occupations including the nature of the work, job responsibilities, employment outlook, salary and benefits, and education, training, and/or experience needed. Students will conduct informational interviews to share with the class.

**Eligibility:** ENG 1510 without supports or **Corequisite:** ENG 1510 with supports.

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**Student Learning Outcomes:**

Students who demonstrate understanding can:

1. Locate and utilize career and occupational resources.
  2. Define characteristics of work environments.
  3. Conduct an informational interview.
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**Topics Covered:**

- Introduction to career resources available on the internet (e.g., Occupational Outlook Handbook, America's Career InfoNet, CareerZone).
  - Discussions of careers including job responsibilities, salary and benefits, working conditions, employment outlook, and opportunities for advancement within the field.
  - Explore career clusters to determine educational/training required.
  - Complete an informational interview.
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**Information for Students**

- Expectations of Students
  - [Civility Statement](#)
  - [Student Responsibility Statement](#)
  - [Academic Integrity Statement](#)
- [Accessibility Services](#)  
Students who require accommodations to complete the requirements and expectations of this course because of a disability must make their accommodation requests to the Accessibility Services Coordinator.
- [Get Help: JCC & Community Resources](#)
- [Emergency Closing Procedures](#)
- Course grade is determined by the instructor based on a combination of factors, including but not limited to, homework, quizzes, exams, projects, and participation. Final course grade can be translated into a grade point value according to the following:

A=4.0	B+=3.5	B=3	C+=2.5	C=2	D+=1.5	D=1	F=0
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- Veterans and active duty military personnel with special circumstances (e.g., upcoming deployments, drill requirements, VA appointments) are welcome and encouraged to communicate these to the instructor.
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**Effective Date:** Fall 2021