

JAMESTOWN COMMUNITY COLLEGE
State University of New York

INSTITUTIONAL COURSE SYLLABUS

Course Title: Management & Organizational Behavior

Course Abbreviation and Number: BUS 2580

Credit Hours: 3

Course Type: Lecture

Course Description: Students will develop an understanding of the basic concepts of behavioral sciences and their application to performance of individuals working in organizations. Students will study key attitudes and behavior that affect productivity. Upon course completion, students will demonstrate an understanding of the factors that affect performance such as leadership, motivation, communication, absenteeism, and job satisfaction as well as a basic understanding of how diverse individual styles of interaction contribute to an organization.

Prerequisite/Corequisite: ENG 1530.

Student Learning Outcomes:

Students who demonstrate understanding can:

1. Demonstrate an understanding of the interrelationship of the factors that affect performance such as:
leadership
 - Motivation
 - Communication
 - Absenteeism
 - job satisfaction
 2. Demonstrate a basic understanding of how diverse individual styles of interaction contribute to an organization.
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Topics Covered:

- What is Organizational Behavior
 - Foundations of Individual Behavior
 - Attitudes and Job Satisfaction
 - Personality and Values
 - Perception and Individual Decision Making
 - Motivation Concepts
 - Motivation: From Concept to Application
 - Emotions and Moods
 - Foundations of Group Behavior
 - Understanding Work Teams
 - Communication
 - Basic Approaches to Leadership
 - Contemporary Issues in Leadership
 - Power and Politics
 - Conflict and Negotiations
 - Foundations of Organizational Structure
 - Organizational Culture
 - Human Resource Policies and Practices
 - Organizational Change and Stress Management
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Information for Students

- Expectations of Students
 - [Civility Statement](#)
 - [Student Responsibility Statement](#)
 - [Academic Integrity Statement](#)
 - [Accessibility Services](#)
Students who require accommodations to complete the requirements and expectations of this course because of a disability must make their accommodation requests to the Accessibility Services Coordinator.
 - [Get Help: JCC & Community Resources](#)
 - [Emergency Closing Procedures](#)
 - Course grade is determined by the instructor based on a combination of factors, including but not limited to, homework, quizzes, exams, projects, and participation. Final course grade can be translated into a grade point value according to the following:

A=4.0	B+=3.5	B=3	C+=2.5	C=2	D+=1.5	D=1	F=0
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 - Veterans and active duty military personnel with special circumstances (e.g., upcoming deployments, drill requirements, VA appointments) are welcome and encouraged to communicate these to the instructor.
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Effective Date: Fall 2021