



## Higher Education Emergency Relief Fund Reporting

### Emergency Financial Aid Grants to Students

**Updated: December 31, 2021**

1. HEERF I - Jamestown Community College signed and returned to the U.S. Department of Education the HEERF to Students Certification and Agreement on April 14, 2020. The allocation was available on April 25<sup>th</sup>. The institution has used and intends to use no less than 50% of the CARES Act Funding received to provide emergency financial aid grants to students.

HEERF II – Jamestown Community College received Student Aid funding under the CRRSAA section 314(a)(1) program. This program, with some changes, provides supplemental funds to the CARES Act section 18004(a)(1) program. Jamestown Community College signed and returned to the Education Department a Certification and Agreement as required under the CARES Act Section 18004(a)(1) program. We acknowledge that by drawing down the CRRSAA funds, our institution agrees to be bound by the conditions set forth in the CRRSAA Supplemental Agreement including using 100 percent of these funds to provide emergency aid grants to students.

HEERF III - Jamestown Community College received Student Aid funding under section 2003(7) of the ARP. This program, with some changes, provides supplemental funds to the CARES Act section 18004(a)(1) program. JCC as required under the CARES Act section 18004(a)(1) program. We acknowledge that by drawing down the ARP funds, our institution agrees to be bound by the conditions set forth in the ARP Supplemental Agreement including using 100 percent of these funds, \$4,077,541 to provide emergency aid grants to students. JCC will award 81.85% of the award based on student enrollment and individual eligibility. The remaining 18.15% Discretionary Awards (\$740,041) will be disbursed to JCC's remaining students based on part time or full time status the basis for this determination is that JCC has a large base of needy students. JCC will award all HEERF III funds for the Fall 2021 semester only.

2. The total amount of funds JCC has received for emergency grants to students is \$6,384,539.
3. The total amount distributed to students as of the date of this report is \$6,234,623. Since the last report as of 9/30/2021, the amount disbursed during this quarter was \$3,926,725.
4. The total number of student enrolled at JCC in the spring semester 2020 and eligible to participate in programs under Section 484 of the Title IV of the Higher Education Act of 1965 is 1,645. An additional 334 students became eligible with a revised plan as of 11/24/2020, bringing the total number of eligible students for participation to 1,979.
5. The total number of students eligible for the HEERF II funding from 4/1/2021 through 6/30/2021 was 852.
6. The total number of students eligible for the HEERF III funding from 10/1/2021 through 12/31/2021 was 1,657.



7. The total number of students who have received an emergency financial aid grant as of the date of this report is 4,075. Since the last report as of 9/30/2021, the total number of students that received funds was 1,657.
8. The method used by JCC for determining which students receive emergency financial aid grants and how much they receive is as follows:
  - a. As the COVID-19 pandemic evolved during the spring 2020 semester, Jamestown Community College suspended in-person classes on March 13<sup>th</sup> for the safety, health, and well-being of the community. All residential undergraduate students were asked to move out of campus housing by Friday, March 19<sup>th</sup> at 5pm.
  - b. Jamestown Community College received an allocation of \$2,306,997 through the CARES Act HEERF I. Fifty percent (\$1,153,499) of the allocation must be awarded for the sole and exclusive purpose of providing emergency financial aid grants to students for their expenses related to the disruption of campus operations due to coronavirus, such as food, housing, course materials, technology, health care, and child-care expenses. In accordance with the CARES Act certification and agreement, Jamestown Community College will promptly provide emergency financial aid to students for their expenses.
  - c. Jamestown Community College received an allocation of \$1,153,499 through the CRSSA Act HEERF II. In accordance with the CRSSA Act certification and agreement, Jamestown Community College will promptly provide emergency financial aid to students for their expenses.
  - d. Jamestown Community College received an allocation of \$4,077,541 through ARP HEERF III. In accordance with the ARP Act certification and agreement, Jamestown Community College will promptly provide emergency financial aid to students for their expenses.

#### **How will award eligibility be determined?**

##### HEERF I

- a. Students must be matriculated in an eligible academic program as of March 13, 2020, which include all academic programs, except those that are offered exclusively online;
- b. Students must be enrolled at Jamestown Community College on or after March 13, 2020 for HEERF I eligibility;
- c. Students must be enrolled at the college on or after February 19, 2021 for HEERF II eligibility. Students who withdrew prior to that date are not eligible for a CARES Grant;
- d. Students must be eligible for federal Title IV financial aid in 2019-2020 and 2020-2021, as evidenced by the FAFSA on file at Jamestown Community College for the 2019-2020 and 2020-2021 academic year;
- e. Students must be maintaining satisfactory academic program (SAP);
- f. Students must certify, for HEERF I funding, via electronic format that they have already incurred, or will incur, allowable expenses that are related to the disruption of campus operation due to coronavirus, and attest that they spent, or will spend, the amount of the grant on allowable expenses.



- g. Students must have a Pell eligible EFC with no CPS tracking group selections for HEERF II funding. Students with V1, V4, or V5 tracking groups that did not complete the necessary steps are not eligible.

#### HEERF II

- a. Must be a matriculated student in an eligible academic program as of March 13, 2020. Eligible programs include all academic programs;
- b. Must be enrolled at the college on or after February 19, 2021. Students who withdrew prior to that date are not eligible for funds
- c. Must be eligible for federal Title IV financial aid in 2020-2021 as evidenced by the FAFSA on file at Jamestown Community College for 2020-2021.
- d. Pell eligible EFC on file with no CPS tracking group selections – students with V1, V4, or V5 tracking groups that did not complete the necessary steps are not eligible;
- e. Must be maintaining satisfactory academic progress (SAP).

#### HEERF III

- a. Students must be a matriculated (degree-seeking) full- or part-time student
- b. Any student who completes the Free Application for Federal Student Aid FAFSA (2021-2022) will automatically be reviewed for ARP Student Emergency Aid Grant awards.
- c. Must be enrolled at the college on or after September 15, 2021. Students who withdrew prior to that date are not eligible for an ARP Student Emergency Aid Grant awards
- d. Eligible students will receive an email of their award.
- e. EFCs that fall between 0 and \$14,615, as stipulated by SUNY, will receive an award.
- f. Students can elect to have their awards direct deposited or it will be sent to the address on record with the College.
- g. Are an international student or non-citizen who is not eligible for federal financial aid

### **How will the award amounts be calculated?**

#### HEERF I

- a. For those students that file the 2019-2020 FAFSA and are determined to be in Federal Pell range (EFC  $\leq$  \$5,576) will receive an amount equal to \$725;
- b. For those students that file the 2019-2020 FAFSA and are determined to be outside of Federal Pell range (EFC  $\geq$  \$5,576) will receive \$400;
- c. For the students that file the 2020-2021 FAFSA and are determined to be in Federal Pell range (EFC  $\leq$  \$5,712) will receive an amount equal to \$800

#### HEERF II

- a. SUNY recommended that the base grant for community college be a maximum of \$750, however JCC submitted a request to SUNY Audit requesting that the base grant JCC be allowed to expend be \$780. The approval was received on 3/30/2021. In addition, JCC requested that a portion of the intuitional funds, \$9,481, be used toward the student portion to expend the full \$1,153,499 in an equitable way.
- b. The base grant for full-time student is \$780 and \$390 for part-time students.



- c. The base grant was then adjusted as a percentage based on the EFC to determine the amount each student would start with depending on their EFC. The amounts shown below represent the amount that will be added to each base grant to distribute to students.

	Student Award Chart			
	Award Amount Per EFC Range and FT/PT Status			
	100%	75%	50%	25%
	EFC Range 0 - 1,500	EFC Range 1,501 - 2,900	EFC Range 2,901 - 4,300	EFC Range 4,301 - 5,711
<b>FT Student Awards</b>	\$ 1,560.00	\$ 1,365.00	\$ 1,170.00	\$ 975.00
<b>PT Student Awards</b>	\$ 1,170.00	\$ 975.00	\$ 780.00	\$ 585.00

HEERF III

**Student Emergency Aid Grant**

- SUNY recommended that the base grant for community college be a minimum of \$800 and maximum of \$2,000. JCC is going to use \$1,500 at the base grant.
- The base grant for full-time student is \$1,500 and \$750 for part-time students.
- The base grant was then adjusted as a percentage based on the EFC to determine the amount each student would start with depending on their EFC. The amounts shown below represent the amount that will be added to each base grant to distribute to students.

	Student Award Chart				
	Award Amount Per EFC Range and FT/PT Status				
	125%	100%	75%	50%	25%
	EFC Range 0 - 2,923	EFC Range 2,924 - 5,846	EFC Range 5,847 - 8,769	EFC Range 8,770 - 11,692	EFC Range 11,693 - 14,615
<b>FT Student Awards</b>	\$ 3,375.00	\$ 3,000.00	\$ 2,625.00	\$ 2,250.00	\$ 1,875.00
<b>PT Student Awards</b>	\$ 2,625.00	\$ 2,250.00	\$ 1,875.00	\$ 1,500.00	\$ 1,125.00

**Emergency Discretionary Grant**

- JCC is going to award discretionary grants to all other students who do not meet the above guidelines for SUNY. For all students who were either over the EFC of 14,615 or did not file a FAFSA, they will automatically be eligible. JCC is using a base grant of \$1,400 for full time students and \$700 for part-time students.

	Student Award Chart	
	Status	
	EFC Range 14,616 and above	Unknown
<b>FT Student Awards</b>	\$ 1,400.00	\$ 1,400.00
<b>PT Student Awards</b>	\$ 700.00	\$ 700.00



## How will the funds be disbursed to students?

### HEERF I

JCC will be awarding a Base Emergency Grant for allowable expenses that students have already incurred, or will incur, that are related to the disruption of campus operations (see above for award amounts and method for HEERF I).

To receive the funds, students must complete and return the Certification and Attestation for CARES Base Emergency Grant form. Students are highly encouraged to sign up for direct deposit, however paper checks will be mailed. The disbursement of these funds will remain unencumbered by the institution; debts, charges, fees, or other amounts owed to the institution will not be deducted from the emergency financial aid grant.

### HEERF II

Eligible students will be notified via email to their JCC student email address, as well as the email listed from the 2020-2021 FAFSA for the student. The email will contain information regarding their eligibility for the funding outlined above, as well as information to sign up for direct deposit.

A separate email will go those students that are not only eligible, but also owe a balance. This email will explain that they need to provide an affirmative response for the eligible funding available to them to be used to satisfy their outstanding student bill. They will be provided 10 days to respond in the affirmative, otherwise the eligible amount will be fully refunded.

A message will be added to the student account via the student database system, Banner, which will indicate that they were eligible to receive these funds. This message will only be visible to JCC employees with access to this screen.

### HEERF III

Eligible students will be notified via email to their JCC student email address, as well as the email listed from the 2021-2022 FAFSA for the student. The email will contain information regarding their eligibility for the funding outlined above, as well as information to sign up for direct deposit.

- JCC has already reviewed students currently enrolled in direct deposit
  - Students that are enrolled in direct deposit will get one e-mail to review their direct deposit information and make sure it is still accurate
  - Students that are not enrolled in direct deposit will get a different e-mail to give them instructions on how to enroll in direct deposit

A separate email will go those students that are not only eligible, but also owe a balance. This email will explain that they need to provide an affirmative response for the eligible funding available to them to be used to satisfy their outstanding student bill. They will be provided 10 days to respond in the affirmative, otherwise the eligible amount will be fully refunded.



A message will be added to the student account via the student database system, Banner, which will indicate that they were eligible to receive these funds. This message will only be visible to JCC employees with access