

COLLEGE CONNECTIONS CERTIFICATE OF RESIDENCE

FALL START DATE:

September 7

SPRING START DATE:

February 1

This form is for students who live in Allegany, Erie, Wyoming, or any NYS county other than Chautauqua and Cattaraugus. New York state law requires students to file a new certificate of residence every year. Follow the directions from your county regarding how to receive an affidavit for your certificate or residency.

- [Allegany County](#)
- [Erie County](#)
- [Wyoming County](#)

Please follow directions carefully:

- Please type on this form or print legibly and in blue or black ink. Do not use pencil.
- Provide all information requested. Form must be signed and notarized. **Do not sign the form until in the presence of a notary.**
- Legal address should list street, road, or route number. RDs and PO box numbers are not sufficient.
- Student accounts that do not have this form on file will be assessed non-resident status and be billed for out-of-state tuition.
- Students in Allegany and Erie counties must attach proof of residence with this form. Proof of residence must have the student's name and address on it, such as:
 - Copy of a NYS issued photo ID (ie: driver's license or learner's permit)
 - Copy of a high school transcript
 - NYS Fishing or hunting license
 - Bank statement
 - W-2 statement
 - Native American address verification

For tuition purposes, New York residency means that you have lived in this state as a permanent resident for 12 months prior to the start of the semester. New York State Education Law 6305 requires the college to have a current certificate of residence on record for your student account **every academic year**. Please complete this form no earlier than 60 days prior to the start of the semester. You can have your signature notarized at your high school. Your county treasurer, clerk, or comptroller's office may also offer notary services (call first for an appointment). Many banks and post offices also have notary publics on staff.

Give your notarized form to your high school counselor or scan and email it to CollegeConnections@mail.sunycc.edu.

Please contact the College Connections office if you have questions at 716.338.1160. Thank you for your cooperation in completing this proof of residency requirement.

College Connections
Jamestown Community College
PO Box 20
Jamestown, New York 14702-0020

PLEASE FILL OUT FORM ON REVERSE SIDE COMPLETELY.

716.338.1160
www.sunycc.edu/CollegeConnections



College Connections

COLLEGE CONNECTIONS CERTIFICATE OF RESIDENCE

Affidavit (or Affirmation) for Certificate of Residence Pursuant to Section 6305 of the Education Law in connection with attendance at a community college.

PLEASE PRINT LEGIBLY IN BLUE OR BLACK INK.

FALL START:

September 7

SPRING START:

February 1

OFFICE USE ONLY CC

County _____ / _____
 Town _____ / _____
 Months _____ / _____
 Semester _____
 JNumber _____

Student JNumber (if known)		Social Security Number	
Student's Name: Last	First	Middle Initial	
Parent or Guardian: Last	First	Middle Initial	
Home Phone	Cell Phone	High School	
Student's Permanent Legal Address: Street/Road Number	Street/Road Name		
City	State	ZIP	
County (check one) <input type="checkbox"/> Allegany <input type="checkbox"/> Erie <input type="checkbox"/> Wyoming <input type="checkbox"/> Other: _____		How long have you lived at your address? _____ year(s) and _____ month(s)	

If you have lived at your present address for more than one year, skip to the next section of the form. If you have not lived at the addresses stated above for one year, you must list previous address(es).

Street/Road Number	Street/Road Name	City	State	ZIP
County			How long did you live at this address? _____ year(s) and _____ month(s)	

Street/Road Number	Street/Road Name	City	State	ZIP
County			How long did you live at this address? _____ year(s) and _____ month(s)	

***** ONLY SIGN THIS FORM IN THE PRESENCE OF A NOTARY PUBLIC *****

I hereby certify the above address is my permanent legal address, and that I have been a resident of New York state for one (1) year and of the county named above for the last six (6) months preceding my enrollment at Jamestown Community College, Jamestown, NY.

Date: _____ Student Signature: _____
 Notarization Date: _____ Signature of Notary Public: _____

***** DO NOT WRITE BELOW THIS LINE *****

This is to certify that _____ is presently residing in the City or Town (specify) of _____ and has resided in the State of New York for a period of at least one year and in the County of _____ for at least six months immediately preceding the date hereof.

dated at _____, New York this _____ day of _____, 20_____.

County Treasurer/Comptroller/Clerk Signature : _____

Stamp of Notary Public: