

Advisement Preparation Checklist

Complete this checklist and bring it with you to your appointment

- Access your Academic Transcript in Banner at <https://banner.sunyjcc.edu> and view your degree requirements in the College Catalog.** Lost your Banner pin#? Contact the Registrar's office.
- Run a Degree Audit in Degree Works (available through your Banner menu or at www.sunyjcc.edu/myjcc.** Make note of courses you need to take.
- Review the Master Schedule before your appointment.** Bring a tentative schedule to discuss with your advisor. Check the pre and/or co requisites for each class. Undecided about a major? Focus on liberal arts requirements, courses of interest, and meeting your VEDP and Scientific Reasoning Requirements. More advisement prep info can be found at www.sunyjcc.edu/advising.
- Check financial aid requirements:** make sure courses are appropriate for your degree.
- Planning to transfer?** Talk to your advisor, check out the transfer information on the web www.sunyjcc.edu/transfer or stop by the Counseling Center to discuss transfer school requirements.
- Monitor your SUNY General Education Requirements (SUNY GER)** and discuss these with your advisor. Students matriculating Fall 2015 or later in A.A. or A.S. degrees are required to complete 30 credits of SUNY GER from across 7 areas. GER courses can be found on the JCC website and on pg. 8 of the Master Schedule.

Create a Tentative Schedule and list of questions to discuss with your advisor:

<u>CRN</u>	<u>Course</u>	<u>Day/ Time</u>
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____

Advisement Appointment _____ Advisor _____

Remember Students are ultimately responsible for course selection, meeting graduation requirements and maintaining financial aid eligibility.*