

REQUEST FOR TRANSCRIPT

To the applicant: As part of the application process at Jamestown Community College, an official transcript from your high school and any college(s) you have attended must be sent to the JCC admissions office. These transcript(s) must be on file in the admissions office to complete your application and to allow further processing. **YOU MUST REQUEST YOUR TRANSCRIPT(S) YOURSELF.** Complete and submit the form to each school you attended.

Name of high school or college atte	nded	Date	Date	
Address				
City	State	Zip		
To Whom It May Concern: I request that an official transcript of Admissions Office Jamestown Campus (included Jamestown Community Concerns PO Box 20 Jamestown, NY 14702-002 Phone: 716.338.1001 or 11 Email: admissions@mail.st	des North County and Warren cen ollege 20 800.388.8557, ext. 1001			
Full name:first	middle	(maiden)	last	
Address:		· ,		
	number and street, or post off	тсе рох		
City:	State:_	Zip:_		
Date of birth:	Last date of attendance:			
month day	/ear	month day year		
Email:				
Should there be a transcript service Community College is greatly appre		ess. Prompt service in se	ending transcripts to Jamestowr	
	Thank you,			
	 Signature			

Attention school counselor or registrar:

All official high school transcripts must include "diploma type" (academic, Regents, local, IEP, etc.) and final grade point average with class rank. Please return this form with the requested transcript so JCC can easily identify the student. Thank you!