



**PATHWAYS TRANSFER PROGRAM ARTICULATION AGREEMENT  
FOR THE TRANSFER OF STUDENTS FROM JAMESTOWN COMMUNITY COLLEGE INTO  
THE BACHELOR'S DEGREE PROGRAMS AT EMPIRE STATE COLLEGE**

This Pathways Transfer Program agreement between SUNY Empire State College (SUNY Empire) and Jamestown Community College (JCC) assures that qualified students completing any Associate in Arts (AA), Associate in Science (AS), or Associate in Applied Science (AAS) degree at JCC can transfer seamlessly into a parallel bachelor's degree program at SUNY Empire.

***How the Pathways Transfer Program Works***

Following graduation from JCC, students in the Pathways Transfer Program can, in consultation with an SUNY Empire advisor, register for up to 15 additional credits at JCC.<sup>1</sup> These lower-division credits will be applicable to the bachelor's degree by satisfying State University of New York (SUNY) General Education requirements or SUNY Empire requirements.

Up to 79 total JCC credits can be transferred to SUNY Empire, leaving as few as 45 upper-division SUNY Empire credits to be completed for the 124-credit bachelor's degree. This includes 24 upper-division credits within the student's selected concentration, consistent with requirements for a bachelor's degree. Students can transfer all credits required for their associate degree toward meeting requirements for a parallel SUNY Empire degree as listed below. Additional credits may be necessary if the student selects a bachelor's degree program that is not parallel to the completed associate degree program.

***Academic Programs***

SUNY Empire offers bachelor's degrees, in twelve broad areas and the School of Nursing and Allied Health (see below), that align with many parallel associate degrees at JCC. Within these SUNY Empire degree programs, students will work with an SUNY Empire mentor to design a concentration tailored to their unique interests and goals. For more information, visit [www.esc.edu/degrees-programs/](http://www.esc.edu/degrees-programs/).

Please note that the following list may change as either college adds or removes academic degree programs. The most current official list of programs may be found on either college's webpage.

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<sup>1</sup> Students may transfer up to 79 lower-division credits, or 93 total advanced standing credits, to Empire State College.

SUNY Empire Degree Program (BA, BS, BPS degrees)	JCC Parallel Degree Programs
Addiction Studies (BS)	AS Addictions Counseling, AAS Human Services, AS Human Services, AA LAS: Social Sciences
The Arts	AS Fine Arts: Studio Arts, AS Fine Arts: Music, AA LAS: Language, Literature, and Writing, AS Media Arts, AS Music Industry
Business, Management and Economics  Accounting (BS) Business Administration (BS) Human Resource Management (BS) Management (BS)	AAS Administrative Professional, AAS Business – Accounting, AAS Business – Business Administration, AS Business – Business Administration, AAS Computer Information Systems, AAS Health Information Technology, AAS Information Technology, AS Music Industry, AAS Sport Management, AS Sport Management
Community and Human Services	AS Addictions Counseling, AS LAS: Adolescence Education, AS LAS: Childhood Education, AS Criminal Justice, AAS Criminal Justice – Police, AAS Early Childhood, AS LAS: Early Childhood Education, AS Homeland Security, AAS Human Services, AS Human Services, AAS Nursing, AAS Occupational Therapy Assistant, AS Physical Education Studies, AA LAS: Social Sciences, AAS Sport Management, AS Sport Management
Cultural Studies	AS Communication, AA Global Studies, AA LAS: Language, Literature, and Writing
Educational Studies	AS LAS: Adolescence Education, AS LAS: Childhood Education, AAS Early Childhood, AS LAS: Early Childhood Education, AS Physical Education Studies, AA LAS: Social Sciences, AAS Sport Management, AS Sport Management (Note: SUNY Empire does not offer undergraduate teacher-certification programs to teach in public schools. Students interested in teaching would need to continue on to SUNY Empire’s Master of Arts in Teaching program.)
Historical Studies	AA Global Studies, AA LAS: Language, Literature, and Writing
Human Development	AS Adolescence Education, AS Childhood Education, AAS Early Childhood, AS Early Childhood Education, AAS Nursing, AAS Occupational Therapy Assistant, AS Physical Education Studies, AA LAS: Social Sciences, AAS Sport Management, AS Sport Management
Interdisciplinary and Multidisciplinary Studies	Any JCC degree
Labor Studies	AS Communication, AS LAS: Language, Literature, and Writing, AS LAS: Social Sciences
Nursing and Allied Health:	AAS Nursing, AAS Occupational Therapy Assistant,

Nursing (BS) Allied Health (BS)	
Psychology (BA)	AS Addictions Counseling, AS Criminal Justice, AAS Criminal Justice – Police, AA Global Studies, AS Homeland Security, AA LAS: Language, Literature, and Writing, AA LAS: Social Sciences, AAS Sport Management, AS Sport Management
Public Affairs	AS Addictions Counseling, AAS Criminal Justice – Police, AS Criminal Justice, AS Homeland Security
Science, Mathematics and Technology	AS Biotechnology, AAS Computer Information Systems, AS Computer Science, AS Engineering Science, AS Environmental Science, AAS Health Information Technology, AAS Information Technology, AS LAS: Mathematics & Sciences, AAS Mechanical Technology, AAS Nursing, AAS Welding Technology
Security Studies (BS)	AS Criminal Justice, AAS Criminal Justice – Police, AA Global Studies, AS Homeland Security, AA LAS: Social Sciences
Social Science	AS Addictions Counseling, AS Criminal Justice, AAS Criminal Justice – Police, AA Global Studies, AS Homeland Security, AA LAS: Language, Literature, and Writing, AA LAS: Social Sciences, AAS Sport Management, AS Sport Management

SUNY Empire students can earn their degree without leaving their home community. The flexibility of this educational model allows them to customize their courses to fit around family, work, and community commitments. Students can combine a number of course delivery modalities into their degree program, including online courses, independent studies, seminars and small group studies, residencies, and (with SUNY Empire advisement) cross registration at other colleges.

### ***Benefits for JCC Transfer Students***

SUNY Empire will provide the following benefits for JCC students who participate in the Pathways Transfer Program:

- Waiver of the \$50 orientation fee
- Provision of a \$100 transfer scholarship in the first term of matriculated enrollment at SUNY Empire
- Guaranteed admission to a bachelor’s degree program

To be eligible for these benefits, JCC transfer students must have completed an associate degree within the last 3 years, or be in their final semester of completing an associate degree.<sup>2</sup>

SUNY Empire will create and provide to JCC transfer advisement staff a unique application code for students to use during the application and admissions process.

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<sup>2</sup> Note that this applies only to the completion date of the associate degree, and not when all of the courses within the degree were completed. Please refer to “Guidelines of the Agreement”, item #4.

### ***Benefits for JCC Employees***

JCC employees may participate in the Pathways Transfer Program and become students at SUNY Empire by way of this agreement. Employees who hold a bachelor's degree and wish to pursue a graduate degree at SUNY Empire are eligible for the following benefits:

- Waiver of the \$50 graduate admission/orientation fee.
- \$100 graduate student scholarship in the first term of matriculated enrollment in the School for Graduate Studies.
- A single point of contact at the School for Graduate Studies to guide new students through the admissions, enrollment and orientation process.

For a complete list of SUNY Empire graduate level degree and certificate programs, or to apply, visit <https://www.esc.edu/graduate-studies/>.

### ***Benefits for Active Military, Veterans, and Spouses***

Empire State College has a long-standing commitment of supporting active military, veterans and family members, and enthusiastically pledges to maintain its commitment to provide the following benefits and services to military-aligned students:

- Pre-enrollment advising and an Evaluated Education Plan (EEP) with a review of anticipated transfer credits prior to enrollment
- Waive all mandatory fees for military members (active-duty, guard, reserve and veterans) along with their spouses. Waived fees include: orientation fee, college fee, student activity fee, technology fee, health and wellness fee, portfolio (assessment) fee, and program amendment fee.
- Individualized Prior Learning Assessment (iPLA) fees are waived for military members (spouses not included at this time but grants may be available; check with OVME)
- Support military-aligned students through VA and TA funding processes
- Access to the Office of Veteran and Military Education (OVME) and its dedicated resources to support student success all the way through to degree completion.

### ***Terms of the Agreement***

1. SUNY Empire will accept, into their choice of SUNY Empire degree program, students who successfully complete a JCC associate degree and meet SUNY Empire's published admissions requirements. All courses required for the associate degree will be applied toward meeting requirements for any parallel bachelor's degree. As per SUNY Empire policy, Associate in Occupational Studies (AOS) degrees are evaluated on a course-by-course basis. SUNY Empire's nursing program is selective and has additional program specific admission requirements, and therefore is not included in the guaranteed admission option.
2. With appropriate SUNY Empire advisement, JCC students can transfer up to 79 lower-division credits towards an SUNY Empire bachelor's degree, with the remaining 45 credits of the 124-credit bachelor's degree to be completed at the upper-division level with SUNY Empire.
3. The maximum amount of advanced standing a student may be granted at SUNY Empire is 93 total credits. This includes lower- and upper-division transcript credits, pre-evaluated credit

such as ACE or military credits, and individualized prior learning assessment, provided those credits fit into an approved SUNY Empire degree program. See the “Academic Guidelines” section of this agreement for additional details.

4. JCC and SUNY Empire agree to publicize the establishment of this agreement through means such as catalogs, bulletins, marketing publications, and webpages. This information should clearly specify the persons or offices to contact at each institution.
5. JCC agrees to advise interested students, alumni, and faculty advisors of the provisions of this agreement.
6. SUNY Empire will provide on-site and/or online pre-enrollment advising/information sessions for prospective transfer students, and will provide outreach to JCC faculty and staff regarding SUNY Empire and this agreement.
7. This agreement becomes effective when all signatures are affixed, and remains in effect for five years from the date of last signature. Matters of concern that affect this agreement should be brought to the attention of the Director of Academic Development in the Office of Academic Affairs at SUNY Empire, and the Vice President of Academic Affairs at JCC for discussion and amendments. The agreement can be amended or renewed by mutual agreement in writing.
8. Either party can terminate this agreement with thirty calendar days of advanced notice, in writing, with a certified mail return receipt required.
9. Each party shall comply with applicable law and accreditation standards and policies in performing its obligations under this agreement.
10. This agreement is not exclusive to JCC.
11. SUNY Empire and JCC agree that each is acting independently of the other, that they are not involved in joint ventures, and that neither party is an agent of the other.
12. Both colleges agree that any student information shared between them must be kept secure and confidential, and only disclosed for academic reasons. Neither college will share student information with third parties, and both colleges will adhere to all FERPA regulations.

### ***Guidelines of the Agreement***

1. Students successfully completing requirements for an AA, AS, or AAS degree can transfer to SUNY Empire toward meeting requirements for a parallel bachelor’s degree all credits required for the associate degree. This includes “D” grades that are part of the completed degree. If the entire associate degree is not used toward the Empire State College degree program, “D” grades are not transferable.
2. To earn a SUNY Empire bachelor's degree, students must minimally complete 31 upper-division credits in residence toward the 124 required total credits (see the “Academic Guidelines” section for more details).
3. Any courses taken at JCC beyond requirements for the associate degree will be evaluated separately for transfer by SUNY Empire.
4. There is no set statute of limitations regarding when transferred courses were taken. However, in some areas such as technologies and science, older coursework may be outmoded and may not be accepted by SUNY Empire if it is crucial to a degree program concentration.
5. Students who select a SUNY Empire bachelor’s degree program that is not parallel to their completed associate degree program may be required to take additional courses to complete their bachelor’s degrees. In these cases, SUNY Empire will evaluate transcripts on a course-by-course basis to provide maximum transferability.
6. All students must complete the application process and meet all published admissions criteria before being accepted to SUNY Empire.

7. Students may enroll at SUNY Empire on a full- or part-time basis.
8. JCC will notify SUNY Empire within thirty days of any substantive changes and/or alterations in existing programs, and/or of any modifications related to accreditation status and/or program registration with registry agencies.

**Academic Guidelines**

SUNY Empire students can self-design their bachelor’s degree using approved area of study guidelines and SUNY and SUNY Empire degree requirements. Students pursuing an SUNY Empire degree through this agreement will work with an SUNY Empire-assigned faculty mentor to determine the most appropriate degree for their interests and goals, and to determine how best to apply any advanced standing transfer credits in designing their degree. Students are encouraged to complete the degree planning process as soon as possible after matriculating at SUNY Empire, and must do so before registration for the final 16 credits of their degree program.

**Table 1**  
**Empire State College Bachelor’s Degree Requirements**

<b>Degree</b>	<b>Total Credits</b>	<b>Maximum Advanced Standing Credits</b>	<b>Minimum SUNY Empire Credits in Residence</b>	<b>Minimum Upper-Division Credits</b>	<b>Minimum Upper-Division Credits in the Concentration</b>	<b>Minimum Liberal Arts and Sciences Credits</b>
B.A.	124	93	31	45	24	94
B.S.	124	93	31	45	24	62
B.S.N.	124	93	31	45	40	62
B.P.S	124	93	31	45	24	32

- ❖ Area of Study and Concentration guidelines are used to structure the student’s individualized degree program curriculum.
- ❖ To satisfy SUNY General Education requirements, every SUNY Empire bachelor’s degree program must include at least 30 credits over seven general education knowledge and skill areas and include the areas of Mathematics and Basic Communication.
- ❖ Every student must take 4-8 credits in Educational Planning at SUNY Empire.

Possible sources of additional Advanced Standing Credits:

- Individualized Prior Learning Assessment<sup>3</sup>
- Transcript credit from a regionally accredited college or university
- Standardized exams, such as CLEP or other exams<sup>4</sup>
- Military credit evaluated by the American Council on Education (ACE)
- Licenses or training evaluated by Empire State College

**General Information**

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<sup>3</sup> Individualized Prior Learning Assessment (iPLA) is credit awarded for verifiable college level learning acquired through work, life experience or independent study

<sup>4</sup> <https://www.esc.edu/why-esc/credit-for-prior-learning/>

Further information about SUNY Empire can be obtained by calling the SUNY Empire Student Information Center at (800) 847-3000 ext. 2285 (8:30am-5pm, Monday-Friday).

All transfer students must submit the SUNY Empire Application for Admission form along with an official transcript of completed course work from all colleges previously attended to the Office of Admissions, Empire State College, 2 Union Avenue, Saratoga Springs, NY 12866. These forms can be found at <https://www.esc.edu/admissions/>.

***For Further Information***

***Jamestown Community College***

Robert Phillips  
Transfer Articulation Coordinator  
BobPhillips@mail.sunycc.edu  
(716) 376-7556

***Empire State College***

Karen Bertolini  
Channel Recruiter  
Western New York Region  
Karen.Bertolini@esc.edu  
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***Tuition and Fees***

To learn more about Empire State College's current SUNY tuition and fee schedule, please refer to: <https://www.esc.edu/tuition-financial-aid/tuition-rates/>.