

**INDEPENDENT VERIFICATION – V6**

**SECTION A. Student Information**

Student's name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

**SECTION B. Household and Number in College:** *See Page 6 for who to include in household and number in college.*

Full name of each household member	Age	Relationship to student	Name of college (if attending at least half-time in 2016-17)
		<i>I am the student</i>	<i>Jamestown Community College</i>

Check this box and attach a separate page with student's name and JCC ID number at the top if more space is needed.

**SECTION C. Student's Income Information** (and spouse's, if married):

**Tax Return Filers:** *Check the appropriate box and see page 7 for instructions to provide 2015 tax information.*

- I/We filed a 2015 federal tax return and used the IRS Data Retrieval Tool in FAFSA on the Web.
- I/We filed a 2015 federal tax return and did not use the IRS Data Retrieval in FAFSA on the Web. Instead, I am attaching a 2015 IRS Tax Return Transcript.
- I/We have not yet used the IRS Data Retrieval Tool in FAFSA on the Web, but will use the tool to transfer 2015 tax return information to my FAFSA.
- I am married as of the date that I filed the FAFSA but my spouse and I filed separately in 2015. I am attaching *two* 2015 IRS Tax Return Transcripts – one for me and one for my spouse.

**Non-Filers:** *Check the appropriate box for student and spouse, if married.*

- Student:**  I did **not** work in 2015. **Spouse:**  I (spouse) did **not** work in 2015.  
 I **did** work in 2015 but am not required to file a 2015 Federal tax return. *I am attaching copies of all W-2 forms received.*  I (spouse) **did** work in 2015 but is not required to file a 2015 Federal tax return. *I am attaching copies of all W-2 forms received.*

Did you or your spouse earn income in 2015 for which you did not receive a W-2?  **NO**  **YES**

If **YES**, complete the box below:

Student/spouse name	Source of earned income for which you did not receive a W-2	Amount earned in 2015

Check this box and attach a separate page with student's name and JCC ID number at the top if more space is needed.

**SECTION D: Verification of SNAP Received**

Did anyone in your household receive SNAP benefits in 2014 or 2015?  **NO**  **YES**

Enter your JCC ID: J00\_\_\_\_\_

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**SECTION E: Child Support Paid: Did anyone included in the student's household pay child support in 2015?**

NO  YES

If you answered YES, provide the names and amounts as instructed below. Do not include children who were included as part of your family size on your FAFSA.

Name of person who paid child support	Name of person to whom child support was paid	Name and age of <u>child</u> for whom support was paid		Total amount paid in 2015
		Name	Age	
				\$
				\$
				\$
				\$
				\$

**SECTION F: Verification of Untaxed Income:**

**Report yearly amounts in this section:** If you paid or received the same dollar amount every month in 2015, multiply that amount by the number of months in 2015 you paid or received it. If you did not pay or receive the same amount each month in 2015, add together the amounts you paid or received each month. If more space is needed, provide a separate page with the student's name and ID number at the top.

**1. Payments to tax-deferred pension and retirement savings**

NO  YES Did you or your spouse (if married) make any payments to a tax deferred pension or retirement savings account in 2015?

If yes, list any payments (paid directly or withheld from earnings) to a tax-deferred pension and retirement savings plans (e.g., 401(k) or 403(b) plans) Report amounts on W-2 forms in Boxes 12a through 12d with codes D, E, F, G, H, and S. Also report amounts paid directly to an IRA or Keogh account.

Name of person who made the payment	Total amount paid in 2015

**2. Child support received**

NO  YES Did you or your spouse (if married) **receive** any child support in 2015 for anyone in your household?

List the actual amount of any child support received in 2015 for the children in your household. **Do not include** foster care payments, adoption payments, or any amount that was court-ordered but not actually paid.

Name of adult who received the support	Name of child for whom support was received	Amount of child support received in 2015

**3. Housing, food, and other living allowances paid to members of the military, clergy, and others**

**NO**  **YES** Did you or your spouse (if married) receive housing, food, or other living expenses paid to members of the military, clergy, or others in 2015?

Include cash payments and/or the cash value of benefits received. **Do not include** the value of on-base military housing or the value of a basic military allowance for housing.

Name of recipient	Type of benefit received	Amount of benefit received in 2015

**4. Veterans non-education benefits**

**NO**  **YES** Did you or your spouse (if married) receive any veterans non-educational benefits in 2015?

List the total amount of veterans non-education benefits received in 2015. *Include Disability, Death Pension, Dependency and Indemnity Compensation (DIC), and/or VA Educational Work-Study allowances.* **Do not include** federal veterans' educational benefits such as: Montgomery GI Bill, Dependents Education Assistance Program, VEAP Benefits, Post-9/11 GI Bill.

Name of recipient	Type of Veterans non-education benefit	Amount of benefit received in 2015

**5. Other untaxed income**

**For yourself or your spouse (if married):** List the amount of other untaxed income not reported and not excluded elsewhere on this form. *Include untaxed income such as workers' compensation, disability paid by an employer or insurance company, Black Lung Benefits, untaxed portions of health savings accounts from IRS Form 1040 Line 25, Railroad Retirement Benefits, etc.*

Name of recipient	Type of other untaxed income	Amount of other untaxed income received in 2015

**6. Money received or paid on the student’s behalf**

**NO**  **YES** Did you (the student) have any bills paid on your behalf in 2015?

List any money received or paid on the student’s behalf (e.g., payment of student’s bills) and not reported elsewhere on this form. Enter the total amount of cash support the student received in 2015. Include support from a parent whose information was not reported on the student’s 2016–2017 FAFSA, but do not include support from a parent whose information was reported. For example, if someone is paying rent, utility bills, etc., for the student or gives cash, gift cards, etc., include the amount of that person's contributions **unless the person is the student’s parent whose information is reported on the student’s 2016–2017 FAFSA**. Amounts paid on the student’s behalf also include any distributions to the student from a 529 plan owned by someone other than the student or the student’s parents, such as grandparents, aunts, and uncles of the student.

Purpose: e.g., Cash, Rent, Books	Amount Received in 2015	Source

**SECTION G. Household Resources Verification:**

Your FAFSA application indicates a low income in relation to the number of members in your household. So that we can fully understand the student’s family’s financial situation, please provide below information about any other resources, benefits, and other amounts received by the student and any members of the student’s household that have not already been listed on this form.

**1. Did anyone in your household receive any of the benefits or untaxed income listed below in 2015?**

	Source of Income	Monthly Amount
<input type="checkbox"/> <b>NO</b> <input type="checkbox"/> <b>YES</b>	Supplemental Security Income (SSI)	\$
<input type="checkbox"/> <b>NO</b> <input type="checkbox"/> <b>YES</b>	Social Security Disability (SSD)	\$
<input type="checkbox"/> <b>NO</b> <input type="checkbox"/> <b>YES</b>	Supplemental Nutrition Assistance Program (SNAP)	\$
<input type="checkbox"/> <b>NO</b> <input type="checkbox"/> <b>YES</b>	Temporary Assistance for Needy Families (TANF)	\$
<input type="checkbox"/> <b>NO</b> <input type="checkbox"/> <b>YES</b>	Public Housing Assistance	\$
<input type="checkbox"/> <b>NO</b> <input type="checkbox"/> <b>YES</b>	Veterans Educational Benefits	\$
<input type="checkbox"/> <b>NO</b> <input type="checkbox"/> <b>YES</b>	Free or Reduced Price Lunch	XXXXXXXXXXXXXXXX
<input type="checkbox"/> <b>NO</b> <input type="checkbox"/> <b>YES</b>	WIC	XXXXXXXXXXXXXXXX
<input type="checkbox"/> <b>NO</b> <input type="checkbox"/> <b>YES</b>	Student Financial Aid Including Loans	XXXXXXXXXXXXXXXX
<input type="checkbox"/> <b>NO</b> <input type="checkbox"/> <b>YES</b>	Medicaid/Fidelis	XXXXXXXXXXXXXXXX
<input type="checkbox"/> <b>NO</b> <input type="checkbox"/> <b>YES</b>	Other (describe)	\$
<input type="checkbox"/> <b>NO</b> <input type="checkbox"/> <b>YES</b>	Other (describe)	\$

Enter your JCC ID: J00\_\_\_\_\_

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2.  NO  YES Do you and your spouse (if married) live with someone else who helps to supports you?

If yes, please explain:

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3. Provide any other relevant information that may explain how the day-to-day living expenses (food, rent, clothing, etc.) of your household were met.

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**SECTION H. Certification:**

*I certify that all information provided in this document is true, complete and accurate. I understand that if I purposely give false or misleading information I may be fined, sentenced to jail, or both.*

**Student signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**JCC Financial Aid Office | PO Box 20 | Jamestown, NY 14702-0020**  
**Jamestown** 716.338.1009 | 1.800.388.8557 ext 1009 | **Olean** 716.376.7512 | 1.800.388.8557 ext 7512  
FAX 716.338.1459 | EMAIL [financialaid@mail.sunyicc.edu](mailto:financialaid@mail.sunyicc.edu)

We recommend you mail your documents via the US Postal Service to protect your personal information.

## **Independent Verification Form Instructions - AV6I**

Your federal aid application (FAFSA) was selected for a review process called “verification.” The financial aid office will compare your FAFSA with the information on this form and any other required documents. If there are differences, your FAFSA information may need to be corrected. The financial aid office will make any necessary corrections to your FAFSA using the documents you provide. [Federal regulations give the financial aid office authority to request this information before awarding federal aid (*34 CFR, Part 668*). This includes Federal Direct Student loans.]

1. Complete and submit this form (pages 1 through 5), along with any other required documents, to the financial aid office. Read the instructions for each Section (below) to determine the appropriate answers/action.
2. **Refer to “Your Eligibility Requirements” on the Financial Aid tab in your Banner account or your JCC Request for Information (RFI) letter** to determine what you must submit with this Verification Form. After a financial aid representative reviews your information you could be asked to submit additional documentation.
3. **Do not make changes to your FAFSA at this time** other than to use the IRS Data Retrieval Tool.

**SECTION A. Student Information:** Print neatly so we are able to match your information to your file and provide a phone number where you can be reached in case we have additional questions.

### **SECTION B. Household and Number in College:**

#### **Who should be included in household and number in College?**

- Yourself and your spouse (if married and not separated).
- Your children if you will provide more than half of their support from July 1, 2016, through June 30, 2017, even if they do not live with you.
- Other people if they now live with you now and will continue to live with you July 1, 2016 through June 30, 2017 and you continue to provide more than half of their support during this period.
- **Include the name of the college** for any household member who will be enrolled **at least half time** in an undergraduate degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2016 and June 30, 2017.

### **SECTION C. Income Information:**

**If you and/or your spouse checked the box indicating that you/they did work but were not required to file, you must attach copies of all W-2 forms received. If you and/or your spouse earned income for which you did not receive a W-2, you must complete the form to provide detail of the income earned.** If more space is required, attach a separate paper with Student’s JCC ID number and the wage earner, employer information, and amount earned in 2015.

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**IMPORTANT: Do not submit copies of 2015 1040/1040A/1040EZ! Read instructions on page 7.**

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## Independent Verification Form Instructions – AV6I (continued)

### How do I provide 2015 tax return information for verification?

The best way to verify income is by using the **IRS Data Retrieval Tool (DRT)** that is part of the FAFSA on the Web. If you have not already used the tool, go to [www.fafsa.gov](http://www.fafsa.gov), log in and select "[Make FAFSA Corrections](#)." In the Financial Information section of the form, follow the instructions to determine if you are eligible to use the IRS DRT to transfer 2015 IRS income tax information into your FAFSA. You should be able to use the IRS DRT within 2-3 weeks after filing your return. Both the student and parent, if dependent, should use the DRT.

If you are unable or choose not to use the IRS DRT, you **must** obtain an IRS tax return transcript (*copies of your original Form 1040 tax return are not acceptable for verification purposes*). In most cases, for electronic filers, a 2015 IRS Tax Return Transcript is available from the IRS within 2-3 weeks after filing. If you filed a paper return, expect 8-11 weeks for your transcript to be available. See the table below for more information about when your tax information should be available.

To request an IRS tax return transcript, go to [www.irs.gov](http://www.irs.gov) and click the "Get a Tax Transcript" link. Use the Social Security Number and date of birth of the first person listed on the 2015 tax return and the address on file with the IRS (normally the address used on your 2015 IRS tax return). If you are having difficulty retrieving your data you can check the correct format of your address at [www.usps.com](http://www.usps.com). Click on "Look Up a ZIP Code" and follow instructions to retrieve your address. Make sure you request the "**Tax Return**" transcript and **not** the "Tax Account" transcript.

If you are unable or choose not to use the DRT and cannot order your tax return transcript at [www.irs.gov](http://www.irs.gov), you must call the IRS at 1-800-908-9946 to receive a transcript by mail.

The IRS will mail the tax return transcript to the address on then tax return. Provide the transcript to the financial aid office along with your Verification Form.

### When will 2015 tax return information be available for IRS DRT or a Tax Return Transcript?

	<u>Electronic Tax Filers:</u>	<u>Paper Tax Filers:</u>
You expect a refund	Within 3 weeks of filing	Within 8-11 weeks of filing
You paid a balance due with return	Within 3 weeks of filing	Mid-July
You paid a balance due after filing	Within 4 weeks of final payment	Mid-July
You still owe a balance to the IRS	Mid-June	Mid-July

### Special Situations:

**Amended Returns** - If you filed an amended tax return, you must submit a 2015 IRS Tax Return Transcript, and a signed copy of your Form 1040-X, "Amended U.S. Individual Income Tax Return."

**Victims of IRS Identity Theft** - A victim of IRS identity theft who is not able to obtain a 2015 IRS Tax Return Transcript or use the IRS DRT must contact the IRS at 1-800-908-4490 to receive a printout of the tax return by mail. Submit this printout along with a signed statement indicating that you were a victim of IRS tax-related Identity theft and that the IRS has been made aware of the tax-related identity theft to the financial aid office.

**Non-IRS Income Tax Returns**-An individual who filed or will file a 2015 income tax return with Puerto Rico, another U.S. territory, or with a foreign country must provide a signed copy of the 2015 income tax return.

### SECTION D through H. Complete as instructed in each section.