



AUTHORIZATION TO RELEASE FINANCIAL AID INFORMATION

This authorization is effective for the 2017-18 aid year. Read information and instructions on page 2 before completing this form.

SECTION A. Student Information

Legal name _____ **Daytime phone number:** _____

Address _____

Street or PO Box number, apartment number, city, state, and ZIP code

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**SECTION B. Third Party Designee**

**Legal name** \_\_\_\_\_ **Daytime phone number:** \_\_\_\_\_

**Address** \_\_\_\_\_

Street or PO Box number, apartment number, city, state, and ZIP code

**Relationship to student:** \_\_\_\_\_ **Last 4 digits of SSN #:** \_\_\_\_\_

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SECTION C. Certification

Student signature:

My signature below verifies I have read and understand the FERPA regulations as stated on page 2 of this form, and I authorize the above named third party designee access to my financial aid information for the 2017-18 academic year.

Signed and sworn before me this ____ day of _____,
20____ by student listed in Section A.

Student signature: _____

Notary signature: _____

My commission expires: _____

Notary stamp:

Parent signature: (Required by parent listed on the 2017-18 FAFSA of dependent student listed in Section A of this form.)

My signature below verifies I have read and understand the FERPA regulations as stated on page 2 of this form, and I authorize the above named third party designee access to the financial aid information reported on the 2017-18 FAFSA for the student listed in Section A above.

Signed and sworn before me this ____ day of _____,
20____ by the parent of the student listed in Section A.

Parent signature: _____

Notary signature: _____

My commission expires: _____

Notary stamp:

Family Educational Rights and Privacy Act

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Authorization to Release Financial Aid Information

In compliance with the Federal Family Education Rights and Privacy Act of 1974 (FERPA) and the Regents' Policy on Access to and Release of Student Education Records, JCC is prohibited from providing certain financial aid and student account information to a third party. This restriction applies, but is not limited to your parents, your spouse, a guardian or other individuals or agencies.

You may grant JCC permission to release your college financial information to a third party by submitting a completed Authorization to Release Financial Aid Information Authorization. ***You must complete a separate form for each third party*** to whom you wish to grant access. *The specified information will be made available only if requested by the authorized third party.*

This permission does not enable the third party named to gain access to your money; it simply allows that person the ability to request certain information about your financial aid and student account. This authorization does not allow the third party to make any changes to your financial aid.

Please note that the authorization to release information is valid for the academic year shown on page 1; however, a student may revoke the authorization at any time by submitting a written, dated and signed request to the same campus address.

NOTE: It is our policy to not release certain student information over the phone or via fax or email.

Submit this completed form to the JCC Financial Aid office in person or at the address listed below. We do not accept a notarized form via fax or email.

JCC Financial Aid Office | PO Box 20 | Jamestown, NY 14702-0020
Jamestown 716.338.1009 | 1.800.388.8557 ext 1009 | Olean 716.376.7512 | 1.800.388.8557 ext 7512