TOTAL WITHDRAWAL FORM
Complete form with required signatures and return to registrar’s office.

I authorize the college to withdraw me from all of my present semester courses: ☐ fall ☐ spring ☐ summer

Are you registered for a subsequent semester? ☐ yes ☐ no

Name (please print) ___________________________ Signature ___________________________
J-number ___________ Phone number ___________ Date ___________________________

Principal reasons for withdrawal (check all that apply)

___ Academic-related reasons
   ___ Unhappy with quality of instruction  ___ Work conflict
   ___ Inadequate study habits  ___ Relocating
   ___ Scheduling problems  ___ Transportation problem
   ___ Poor academic advising  ___ Family/relationship concerns
   ___ Career goals uncertain  ___ Feeling “not ready” for college

___ Health/medical concerns (personal/family)
___ Financial difficulties
___ Other reasons ______________________________________________________________________

At which site do you take the majority of your classes?
___ Jamestown  ____ Olean  _____ North County  _____ Warren

Completion of this form entitles the student to a grade of “W” (withdrawal) in all present semester courses that have not ended as of the date this form is received from the student.

When you are ready to return to JCC, contact the admissions office to file a reapplication form.

Withdrawing from classes can affect your eligibility for grants, loans, and scholarships received this semester and may require repayment on your part. Withdrawal may also affect your eligibility to receive aid in future semesters.

Signatures required
Counselor/Dean __________________________________________

Financial Aid Office ________________________________________

Business Office ___________________________________________

Veteran’s Counselor (veterans only) __________________________

Residence Life Director (if applicable) _________________________

CRNs (office use only)

_________  __________  __________  __________  __________  __________  __________  __________

Total Semester Hours ___________

☐ Registrar (white) ☐ Financial Aid (canary) ☐ Student (pink)

2M-8.2013