TOTAL WITHDRAWAL FORM

Complete form with required signatures and return to registrar’s office.

I authorize the college to withdraw me from all of my present semester courses:  ☐ fall ☐ spring ☐ summer

Are you registered for a subsequent semester?  ☐ yes ☐ no  If yes, do you wish to remain registered?  ☐ yes ☐ no

Name (please print) ___________________________ Signature ___________________________

J-number ___________ Phone number ___________ Date ___________________________

Principal reasons for withdrawal (check all that apply)

☐ Academic-related reasons
☐ Unhappy with quality of instruction
☐ Inadequate study habits
☐ Scheduling problems
☐ Poor academic advising
☐ Career goals uncertain
☐ Health/medical concerns (personal/family)
☐ Financial difficulties
☐ Other reasons ________________________________________________________________________________

At which site do you take the majority of your classes?

☐ Jamestown ☐ Olean ☐ North County ☐ Warren

• Completion of this form entitles the student to a grade of “W” (withdrawal) in all present semester courses that have not ended as of the date this form is received from the student.
• When you are ready to return to JCC, contact the admissions office to file a reapplication form.
• Withdrawing from classes can affect your eligibility for grants, loans, and scholarships received this semester and may require repayment on your part. Withdrawal may also affect your eligibility to receive aid in future semesters.

Signatures required

Counselor/Dean ____________________________________________

Financial Aid Office ____________________________________________

Business Office ____________________________________________

Veteran’s Counselor (veterans only) ____________________________________________

Residence Life Director (if applicable) ____________________________________________

CRNs (office use only)

_________ _________ _________ _________ _________ _________ _________ _________

Total Semester Hours ___________

☐ Registrar (white) ☐ Financial Aid (canary) ☐ Student (pink)

2M-8.17