

JAMESTOWN COMMUNITY COLLEGE		
SUBJECT: Network Connectivity Procedure	REFERENCE:	ADOPTED: January 2006 REVISED: 2/6/12; 5/7/13, 3/21/14
SUBMITTED BY: Hardware Network Services	APPROVED BY: Vice President of Administration–January 2006 REVIEWED BY: Information Security Committee – 5/7/13, 3/21/14	

I. PURPOSE

The purpose of the Network Connectivity Policy is to provide a sensible and standardized policy governing all connections to the college network which promote a secure and trouble-free network environment.

II. PROCEDURE

- A. All network connections, such as additions, moves, and changes of college owned computer equipment must be requested and coordinated through the JCC Helpdesk prior to installation. Work must be performed by college network services personnel.
- B. Only college owned desktop computers and servers will be permitted a “wired” connection to the college’s network.
- C. College owned computers connected to the campus network will have Microsoft Windows or Apple Macintosh operating systems upgraded or patched by a managed service as applicable unless approved by the technology department.
- D. Computers connected to the campus network will be required to run current Sophos anti-virus protection software. Campus-provided "managed" anti-virus protection will be placed on the majority of campus-owned computers unless approved by the technology department.
- E. Computers connected to the campus network will be required to authenticate a user using authentication credentials from the appropriate JCC Microsoft Windows Domain JCCACA or JCCADMIN unless approved by the technology department.
- F. Computers connected to the campus network will be required to have an enabled local firewall configured to a college standard when appropriate unless approved by the technology department.
- G. Computers connected to the campus network will have a “hardened” operating system governing local privileges, functionality, and security protected by a local “administrator” account unless approved by the technology department.