



### ***Mission***

Jamestown Community College is a comprehensive, regional, open-access, student-centered institution that embraces academic excellence and meets the service area's learning needs in diverse ways, including liberal arts transfer degree programs, career programs, community service, developmental education, and business and industry training. The college's partnership with the greater community contributes to the social and intellectual improvement, economic development, and cultural enrichment of western New York State and northwestern Pennsylvania.

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*Board of Trustees*

## Memorandum

**To:** Human Resources Committee –Carole Faulk, Barb Hastings, Joe Snyder, Doug Frazier, John Stahley  
**cc:** Board of Trustees, Cory Duckworth, VPs, Nickey Riczker, VPs' Assistants  
**From:** Donna Beal  
**Date:** 6/7/2017  
**Re:** Human Resources Committee Meeting

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There will be a Human Resources Committee Meeting **Tuesday, June 13, 2017, at 3:00 p.m.** The meeting will be videoconferenced between the **Jamestown Campus, Cattaraugus County Campus, and NCEC Boardrooms** (please make arrangements with Marsha if you would like to videoconference). The following is the meeting agenda:

1. Governance Issues
  - a. Appointing Authority
  - b. Salaries and Benefits Schedules – Vice Presidents, Deans, and Non-Represented Staff
  - c. Hiring and Organizational Pattern
2. Board of Trustees Handbook
3. President's Contract

Please notify Marsha Hern via email at [marshahern@mail.sunyjcc.edu](mailto:marshahern@mail.sunyjcc.edu) or by phone 338-1060 regarding your attendance at this meeting.

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[www.sunyjcc.edu](http://www.sunyjcc.edu)

*Sponsored by a regional board  
of  
trustees representing  
Cattaraugus*