An Experiential Learning Checklist: For Faculty Supervisors

1) Have you identified an existing learning objective that will be met by this activity?

2) Is the activity intended to be a stand-alone, credit-bearing activity?
   → If so, does the activity qualify as a credit-bearing internship?
   → If so, and if the student is eligible to register for a credit-bearing internship,
     complete a learning contract and have the student register for an internship. You
     probably don’t need the rest of this form.

3) Is the activity well-integrated into your course? Will it help learners meet at least one learning
   objective?

4) Is there some component of the activity that will be unfamiliar to and present a challenge for
   learners?

5) Is the instructor or JCC supervisor willing and able to frame and evaluate the experience using
   the Reflective Practice Framework (or a comparable set of questions)?

6) Are learners willing and able to complete the Reflective Practice Framework?

7) Is the instructor or JCC supervisor willing and able to provide an orientation prior to the
   activity (designed and presented by the instructor or EL coordinator)?

8) If there is a separate on-site supervisor, is there a clear line of communication between you
   and s/he?
   → Has s/he read and completed the on-site supervisor checklist?
   → Have you both completed the partnership checklist?

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