



**Registration Instructions**

3 ways to register: 1. Fill out this form and mail it to the JCC location where you will be attending the program. 2. Call the Continuing Education office at 716.338.1005 to register and pay by phone or 3. Register in person at the center where you will be attending the program.

**Continuing Education Registration Form**

**\*We cannot process your registration without this information**

*Name		E-mail	
*Home Address			
*City		*State	*Zip
*Home Phone		* Work Phone	
*Birthdate		*Maiden Name (if applicable)	
CRS (4-digit course #)	Course Title		Fee

**Payment Instructions**

Check here if you are mailing this form in and you're enclosing a personal check:

To pay by phone: please call 716.338.1005. We accept Visa, Mastercard, Discover & debit cards displaying the Visa or Mastercard logo. You may also stop by the location where you are attending the program to pay in person with a personal check or credit/debit card.

*\* For your personal security purposes, Jamestown Community College has adopted a policy that we will no longer accept credit card payments via fax or mail. Registrations by phone using Visa, Mastercard, Discover or debit cards are always welcome.*

**Locations**

<b>Jamestown Campus</b> Continuing Education Carnahan Building PO Box 20 Jamestown, NY 14702-0020 716.338.1005	<b>JCC-North County Center</b> 10807 Bennett Rd. Dunkirk, NY 14048 716.363.6500	<b>JCC-Warren Center</b> Curwen Bldg., 589 Hospital Dr. Suite F North Warren, PA 16365 814.723.3577	<b>JCC-Catt Co. Campus Olean</b> Continuing Education Training & Conference Center 260 N. Union St. Olean, NY 14760 716.376.7506
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The college reserves the right, whenever it deems advisable, to change its schedule of tuition and fees; to withdraw, cancel, reschedule or modify any course, program of study, degree, requirement or policy. Jamestown Community College is sponsored by a regional board of trustees representing Cattaraugus County, Chautauqua County, and the city of Jamestown. Jamestown Community College does not discriminate on the basis of color, sex, sexual orientation, race, creed, religion, national origin or citizenship, age, marital status, military status, disability, family status, domestic violence victim status, arrest or conviction record, or predisposing genetic characteristics. This policy applies to access to all activities and programs under the college sponsorship as well as to application and selection for admission, employment and all other personnel procedures within the college. This material can be made available in alternative media upon request for those with disabilities.

**Cancelled Courses**

If class is canceled, we will notify you prior to class.

**Refunds**

JCC refunds 100% up to three (3) business days prior to the start date of class or before the advertised deadline. Your refund will be issued in check form approximately 2 weeks after you drop the course(s). **JCC does not refund via cash and does not credit a credit card transaction.**

**Weather**

If it should become necessary to cancel classes or close the college due to inclement weather, the announcement will be posted on the JCC website: [www.sunyjcc.edu](http://www.sunyjcc.edu) and closing information will also be made over: (Jamestown: WJTN, MIX 93.3, WKSN, WHMU, WQFX) (Warren: WRRN, WKNB), (Cattaraugus Co. Campus: WHDL, WPIG, WMXO, WOEN), (North County Center: WDOE, WBKX)