

Jamestown Community College Parking Regulations



The director of campus-wide safety and the maintenance department will enforce the following regulations:

1. Motor vehicles parked on campus by all students, faculty, and staff must be identified with an appropriate parking permit decal located on the rear driver side window of the vehicle (diagram 1).

CAR DIAGRAM 1 – FOR DRIVER’S SIDE BACK WINDOW



If the vehicle does not have a rear driver side window, then the parking permit should be placed on the front driver side window above the door handle (diagram 2). Persons issued a permit are responsible for the violations issued against that permit.

CAR DIAGRAM 2 – FOR DRIVER’S WINDOW



2. Students, faculty, and staff may not park in the visitors’ spaces.
3. The campus speed limit is 15 mph. Speeding, reckless driving, or other moving violations are grounds for disciplinary action.
4. Students, faculty, and staff will be ticketed if they are parked in the following areas or for the following reasons:

- Fire and emergency lanes
- Loading zones and service entrances
- Visitor parking areas
- Timed parking areas after exceeding the time limit
- In two or more parking spaces
- On campus lawns
- Outside of designated parking lanes
- Handicapped parking areas, unless the vehicle is properly labeled with a valid disabled parking permit, appropriate license plate, or is identified with a JCC temporary handicapped parking permit. The JCC temporary handicap permit may be issued to current faculty, staff, administration or students and may be obtained through the Human Resource office at ext. 2249.
- Parking in a manner that obstructs other vehicles from a way out of a parking space or area, provided that the first vehicle is legally parked.
- All other areas marked no parking.

5. Fines

- Unauthorized parking in a handicapped parking area, blocking a fire hydrant, or fire lane will result in a \$25 fine for the first violation, and a \$50 fine for the second. Vehicles parked in fire lanes or handicapped spaces may be towed without warning at the owner's expense.
- All other violations: \$10 first violation, \$15 second violation, \$20 for each violation beyond three during each semester. Note: violations are cumulative and do not have to be of the same nature.
- Failure to pay a fine within five (5) calendar days after the issuance of the ticket will result in the accrual of late charges.

6. Failure to obey verbal parking instructions from college personnel may result in the issuing of a parking violation.
7. If a student fails to pay parking fines, he/she will be placed on financial hold, which will prevent the issuing of grades and transcripts to that student as well as prohibiting him/her from registering for additional classes. If a faculty or staff member fails to pay parking fines, disciplinary action may be taken in keeping with each contract.

Tickets are issued to staff, faculty, administration, and students in violation of a parking regulation. Questions regarding a ticket should be directed to Susan Bronstein, Director of Human Resources and Campus-Wide Safety, located in COCE. An appeal of a parking ticket must be forwarded in writing to the Business Office on either campus within seventy-two (72) hours from the issuance of the ticket; the person appealing should enclose a copy of the ticket and the reasons he/she believes the ticket is invalid. The appeal will be forwarded to the Dean of Administration. The person making the appeal will receive a written response regarding the disposition of the appeal within seven (7) business days from the date the appeal was received.