

Jamestown Community College

Annual Security and Fire Safety Report 2010

July 2011



Jamestown Community College Annual Security Report

This information is being provided to you as part of Jamestown Community College's commitment to safety and security on campus and is in compliance with the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1990*, and its amendments. Hereinafter, this act will be referred to as the Clery Act.

Reporting Criminal Action or Emergencies

Potential criminal actions and other emergencies on campus can be reported directly by any student, faculty member, or employee to the executive director of human resources/college-wide safety. An incident report will be completed and forwarded to the appropriate police agency. JCC encourages accurate and prompt reporting of all crimes or suspected criminal activity. Reports may be made anonymously via the web by going to the Silent Witness at www.sunyccc.edu, or to the executive director of human resources/college-wide safety at 716.338.1035.

On-Campus Reporting

Jamestown Campus

Executive Director of Human Resources/College-wide Safety 716.338.1035
Vice President and Dean of Student Development716.338.1050
Health Services716.338.1077

During evenings and weekends:

Buildings and Grounds 716.490.0415 cell phone

Cattaraugus County Campus

Executive Director of Human Resources/College-wide Safety 716.376.7500, ext. 1035
Vice President and Dean of Cattaraugus County Campus 716.376.7500, ext. 7509
Health Services716.376.7500, ext. 7569

During evenings and weekends:

Buildings and Grounds 716.490.0416 cell phone

North County Extension Center

Director716.366.2255, ext. 8824

During evenings and weekends:

Building and Grounds 716.490.0477 cell phone

Warren Extension Center

Director814.723.3577

Off-Campus Reporting

Jamestown Campus

Jamestown Police Department.....911-emergencies or 716.483.7536

Cattaraugus County Campus

Olean Police Department911-emergencies or 716.376.5678

North County Extension Center

Chautauqua County Sheriff’s Department911-emergencies or 716.753.4231

Warren Extension Center

Warren Police Department.....911-emergencies or 814.723.2700

State Police

New York State Police

Jamestown area.....716.665.3113

Dunkirk area716.679.1521

Olean area.....716.373.2550

Pennsylvania State Police814.728.3600

Victims are encouraged to report crime on a voluntary basis. Reports of this nature are to be filed with the executive director of human resources/college-wide safety for information purposes for inclusion in the college’s annual crime statistics report.

In cases of threats to the safety of students and employees of JCC, timely notification will be made through electronic mail and paper memorandum to all faculty and staff, and through the college’s newsletter. Faculty and staff will be directed to inform students in classes and/or during other organized activities.

Victims of violent crimes will be informed of appropriate counseling available through JCC's counseling centers or in the community.

A response team will respond to emergencies related to campus crime and shall consist of the president, dean of academic affairs, dean of Cattaraugus County Campus, dean of administration, director of buildings and grounds, dean of student development, director of marketing, and executive director of human resources/college-wide safety.

Silent Witness

Jamestown Community College understands the difficulty people may experience in reporting crimes or incidents of concern to us face-to-face. As a result, the college offers the Silent Witness Program to anyone who has witnessed, or knows about, a crime committed on campus. This program will provide a means for students, faculty, or staff to anonymously report crimes on campus.

An individual can pull up the Silent Witness form on the JCC web page from any computer and enter information on the type of crime, location of the crime, and any details. The information is then routed to the director of campus wide safety who follows up with an investigation. If it is necessary, appropriate authorities will be involved.

The purpose of the program is to obtain information regarding criminal activity. It further insures that information gathered goes to the proper law enforcement agency and nowhere else. Since it allows for anonymous reporting, it may increase the likelihood that criminal activity will be reported.

Campus Safety Alerts

Timely Warnings

To help prevent crimes or serious incidents, JCC issues campus safety alerts in a timely manner to notify the college community about certain crimes in and around the campus or extension center sites. Members of the college community who know of a crime or other serious incidents should report that incident as soon as possible to the executive director of human resources/college-wide safety, so that a campus safety alert can be issued, if warranted. Campus safety alerts are distributed in a variety of ways: campus e-mail, radio announcements, flyers, and posters. Campus safety alerts are also posted at <http://www.sunyjcc.edu/safety>.

Emergency Mass Notifications

JCC uses a variety of methods to alert students, faculty, staff, and visitors of emergency situations on campus. The JCC website and e-mail and voice mail systems are used for providing emergency notifications. In addition, other forms of communication are used to keep the campus community informed of safety-related information in a timely and efficient manner.

Another method is the new SUNY NY-ALERT system to send emergency and safety information and protective action messages to students, faculty, and staff. The SUNY NY-ALERT system will be used by authorized campus personnel to send emergency messages, including emergency protective actions, warnings, and post-incident information related to life safety issues to the campus community. Alert notifications are only permitted for events in the categories identified below or other "life threatening" situations. "All Clear" and/or additional follow-up messages pertaining to end of event or additional instructions regarding the event will be acceptable:

- **Bomb Threat** - based on intelligence that indicates the threat is credible.
- **Civil Disturbance** - large group disrupting normal campus activities.
- **Fire** - large-scale fire to building(s), wildfires, local community, or industry that endangers campus.
- **Hazardous Material** - dangerous material, chemical, biological, nuclear spreading from a contained area.

- **Major Road Closing/Incident** - unanticipated event that would disrupt safe passage to and from campus.
- **Medical Emergency** - pandemic or event with mass casualties.
- **Personal Safety** - situations that include use of weapons, violence, perpetrator(s) at large, active shooter, hostage situation, or missing persons. Any situation, on or off campus, that in the judgment of the chief administrative officer or designee, constitutes an on-going or continuing threat to person or property.
- **Suspicious Package** - reasonable belief that a package may contain chemical, biological, or nuclear substance that would cause harm to persons or property.
- **Utility Failure** - a major disruption or damage to utilities including gas, electrical, or water.
- **Weather** - severe weather conditions to include flooding, snow/ice/cold, thunderstorm, wind, Tornado, or hurricane.

Students, faculty, and staff will have the ability to opt out, but participation is voluntary and strongly encouraged. Those who opt out will have the opportunity to participate at any time by signing up online. SUNY NY-ALERT will not replace other means of communication that the college uses to notify the campus community of emergency information such as emails, website, television, posters, etc.

Users will be asked to sign up for SUNY NY-ALERT at the beginning of each semester. This may sound unnecessary, but this is for your protection and is the only means to manage the list. Signing up only takes a few minutes, but the time spent could one day prove useful to you in the event of an emergency.

At this time, only college community members (current JCC students, faculty, and staff) with access to the campus information system (Banner) can sign up directly. However, when you sign up you can use the phone, e-mail, or cell phone information of parents, guardians, spouses, and others. You will be allowed to enter up to three telephone numbers, two e-mail addresses, one fax number, and four text message numbers. They can be your local, work, home, cell, or whatever number you want to enter.

The system does NOT detect an answering machine or answering service. Unfortunately, there is no standard on how long the system should wait until the phone is answered, or how long the pre-set message should be. So, if a message was left, some participants might only receive part of the message, or none at all. The feature of "press any number to receive this message" was incorporated to address this issue. The notification alert message will start immediately after a number has been pressed.

If you are a JCC student, or employee you may register through Banner Web. Sign in to the Banner Web system with your Banner ID and password; go to the Personal Information Tab; and use the link to Emergency Alert Contact Information (NY-ALERT). You can go into Banner Web and update the information as often as needed. The latest information will override any information you previously entered. Any information submitted to the SUNY NY-ALERT system at JCC will only be used to subscribe college community members to the NY-ALERT system.

Weapons Possession

Firearms and dangerous weapons of any type are not permitted on campus. Intentional use, possession, or sale of firearms or other dangerous weapons by anyone is strictly forbidden and is a violation of state and federal law, as well as a violation of college policy.

Law Enforcement and Interagency Relationships

Jamestown Community College does not employ a security force. The vice president and dean of administration and the executive director of human resources/college-wide safety are responsible for campus safety.

The college maintains a highly professional and close working relationship with local law enforcement agencies. The vice president and dean of student development, the vice president, and dean of administration, the director of residence halls, the director of buildings and grounds, and the executive director of human resources/college-wide safety interact with local law enforcement agencies on a regular informal basis.

The college cooperates fully with law enforcement agencies when they respond to campus incidents. Memorandums of understanding have been signed between the college and local law enforcement that provides for the prompt investigation of possible violent felony offenses and reports of missing students.

The New York State Campus Safety Act of 1999 requires that colleges have procedures in place for the investigation of missing persons and violent felony offenses.

Missing Persons

This policy applies to students who reside in campus housing – defined as Hillside Suites North and South. The purpose of this policy is to establish procedures for the college’s response to reports of missing students, as required by the Higher Education Opportunity Act.

For purposes of this policy, a student will be considered missing, if a roommate, classmate, faculty member, family member, or other campus person has not seen the person in a reasonable amount of time. A reasonable amount of time may vary with the time of day and information available regarding the missing person’s daily schedule, habits, punctuality, and reliability. Individuals will also be considered missing immediately, if their absence has occurred under circumstances that are suspicious or cause concerns for their safety.

Procedures for designation of emergency contact information - Students age 18 and older and emancipated minors – Students will be given the opportunity during each semester registration process to designate an individual or individuals to be contacted by the college “in case of emergency.” In the event a student is reported missing, college personnel will attempt to contact his/her emergency designee no more than 24 hours after the time that the student is determined to be missing in accordance with the procedures set forth below. An emergency contact designee

will remain in effect until changed or revoked by the student.

Students under the age of 18 – in the event a student who is not emancipated is determined to be missing pursuant to the procedures set forth below, the college is required to notify a custodial parent or guardian no more than 24 hours after the student is determined to be missing in accordance with the procedures set forth below.

Official notification procedures for missing persons - Any individual on campus who has information that a residential student may be a missing person must contact a member of the residence life staff within that student's residence hall as soon as possible. Residence life staff will then notify the public safety officer. Note: If a commuter student is believed missing, the reporting person should immediately notify local law enforcement authorities. The campus safety office will assist outside agencies with these investigations as requested.

Residence life staff and the campus safety officer will gather information about the residential student from the reporting person and from the student's acquaintances (description, clothes last worn, where student might be, who student might be with, vehicle description, information about the physical and mental well being of the student, an up-to-date photograph, class schedule, etc.). Appropriate campus staff will be notified to aid in the search for the student.

If the above actions are unsuccessful in locating the student within four hours of the report, or it is apparent immediately that the student is a missing person (e.g., witnessed abduction), the campus safety officer will contact the Jamestown Police Department to report the student as a missing person, and the local law enforcement agency will take over the investigation.

No later than 24 hours after determining that a residential student is missing, the vice-president and dean of student development, or her designee, will notify the emergency contact (for students 18 and older) or the parent/guardian (for students under the age of 18) that the student is believed to be missing.

Campus communications about missing students - In all cases of a missing student, the law enforcement agency conducting the investigation will provide information to the media that is designed to obtain public assistance in the search for any missing student. The executive director of marketing, or his designee, is available to provide consultation on communication with the investigating law enforcement agency. Any media requests to the college will be directed to the executive director of marketing.

Violent Felony Offenses

If an incident of this nature should occur, it will be reported to the appropriate police department for each campus and extension center location for a thorough and prompt investigation.

Crime Awareness and Campus Security: The Jeanne Clery Act

Prepared by JCC in compliance with the Crime Awareness and Campus Security Act of 1990, now known as the Jeanne Clery Act of 1998

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act is the landmark federal law, originally known as the Campus Security Act, which requires colleges and universities across the United States to disclose information about crime on and around their campuses. JCC complies with these regulations by providing information relating to crime statistics automatically to all current students and employees.

Appropriate statistical data will be collected for the following sites:

- Jamestown Campus
- Cattaraugus County Campus
- North County Center
- Warren Center
- Other extension sites under the control of JCC

Minor crime incidents are investigated by the director of college-wide safety and are followed up with local law enforcement as appropriate. Serious crime incidents and felonies are reported to the appropriate police department depending on campus or extension center location.

The executive director of human resources/college-wide safety also maintains a daily log of crimes and incidents that occur on campus that is available for the public to view. This daily log is available at the human resources office, located in the Hamilton Collegiate Center on the Jamestown Campus. Entries or updates are generally made within two business days after the event occurs. While most events are logged, the executive director of human resources/college-wide safety may determine that an incident be classified as “confidential” in order not to jeopardize a criminal investigation or the identity of the victim.

A copy of the JCC campus crime statistics as reported annually to the U.S. Department of Education will be provided upon request by the executive director of human resources/college-wide safety at 716.338.1035. Information can also be obtained on JCC’s website, www.sunyjcc.edu, or at <http://ope.ed.gov/security/>.

Security Policies and Procedures

Jamestown Community College is a publically supported institution of higher education. Jamestown Community College operates two campuses: The main campus in Jamestown (Chautauqua County), NY and the Cattaraugus County Campus in Olean, NY. There are two extension centers, the North County Extension Center in Dunkirk, New York, and the Warren Extension Center in Warren, Pennsylvania.

During the 2009-10 academic year, approximately 2,807 full time and 1,124 part time students were enrolled across the Jamestown Community College campuses in Jamestown and Cattaraugus County and the extension center sites in Warren, Pennsylvania, and Dunkirk, New York. Jamestown Community College employs approximately 500 people across all locations. The college performs criminal background checks on all new hires.

During open hours, students, faculty, and employees of JCC have access to academic, recreational, and administrative facilities at each campus and extension center. The buildings are closed from approximately 10 p.m. to 7 a.m. The general public can attend cultural and recreational events on campus, as well as access the libraries. Many events are advertised for the public at large and athletic facilities are periodically open to the general public. JCC offers a truly open campus experience within its facilities at all locations. JCC does not employ a security force. Security services are provided through a joint effort between staff and faculty and coordinated by the executive director of human resources/college-wide safety. The building and grounds department maintains the college buildings and grounds with a concern for safety and security. The department inspects campus facilities regularly, promptly makes repairs affecting safety and security, and responds immediately to reports of potential safety and security problems.

Alcoholic beverages are not permitted on campus without the express approval of the dean of administration. JCC has adopted a Drug and Alcohol Abuse Prevention Program (see page 3). Intentional use, possession, or sale of firearms or other dangerous weapons on campus or college property by students and employees is strictly forbidden and is a violation of the college's Constitution of the Student Body.

JCC will sponsor appropriate security awareness and crime prevention programs for its students and employees. Program topics may include: personal safety awareness and security, rape prevention, and the prevention of burglary and vandalism. In addition, information on safety and security is provided to students and employees through electronic and paper memoranda, posters, brochures, and the college newsletter.

Students' and Employees' Responsibilities for Safety on Campus

The cooperation and involvement of students and employees in a campus safety program is absolutely necessary. Students and employees must assume responsibility for their own personal safety and the security of their personal belongings by taking simple, common sense precautions. For example, although the campus is well-lit, any student or employee, male or female, may feel more comfortable walking with a friend or contacting a member of the maintenance department for an escort to their vehicles at night. Valuables should not be left where they can be seen in the vehicle, but should be locked in the trunk. Bicycles should be left in designated areas and locked. Students and employees should report any suspicious activity or individuals whom they feel do not belong on campus or any unusual incidents in and around the campus or extension center location to the executive director of human resources/college-wide safety as soon as noted.

Drug and Alcohol Abuse Prevention

Prepared by Jamestown Community College in compliance with the Drug Free Schools and Communities Act Amendments of 1989

All students and employees of JCC should be aware that JCC takes seriously its responsibility to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol. We urge you to read carefully the information in this booklet which details the college policy on the use of drugs and alcohol, the civil penalties which may be imposed, the health risks incurred by users, and

counseling services available to assist employees and students. We hope this educational booklet can help eliminate the problems of drug and alcohol abuse from our educational community.

Policy and Procedures Regarding the Use of Drugs and Alcohol

In compliance with the Drug Free Workplace Act and the Drug Free Schools and Communities Act, Policy No. 190-104, 9/1/90, Rev. No. 1

JCC prohibits the unlawful manufacture, distribution, possession, and/or use of illicit drugs and alcohol by employees and students on any college owned or controlled property, or as part of its activities. This includes reckless or intentional action which threatens the mental or physical health of another for the purpose of initiation into or affiliation with any organization.

Employees violating this policy shall be subject to disciplinary actions as defined in their respective labor contracts. Employees not covered by a labor contract shall receive a three-day suspension without pay for a first offense and termination of employment for a second offense. Employees who commit a second offense and/or are convicted of criminal drug offenses may avoid termination by agreeing to a rehabilitation program approved by JCC. A subsequent offense following rehabilitation will result in termination.

Any student organization which authorizes such conduct as noted above will be immediately ejected from campus and further action may result in rescission of permission for that organization to operate on campus property.

Students violating this policy shall be subject to the judicial procedures and sanctions, up to and including expulsion, which are outlined in the student constitution. Copies of the constitution are available in the campus life office, the office of the dean of student development, the dean's office on the Cattaraugus County Campus, and the directors' offices at the North County and Warren centers. These judicial procedures shall be implemented in a fair and consistent manner, with consideration given to the circumstances and severity of the offense, and the disciplinary history of the student.

In compliance with federal law, any faculty member, staff member, or student employee convicted of any criminal drug statute violation which has occurred in or on the workplace premises, is required to notify JCC within five (5) calendar days following such conviction. JCC is obligated to notify the appropriate federal contracting agency, if applicable, within ten (10) days of receipt of notice of an employee conviction.

JCC shall make good faith efforts to establish and maintain a drug free environment and shall provide an awareness program for the college community informing employees and students of the dangers of drug and alcohol use and the availability of rehabilitation programs.

A New York state permit to sell alcohol must accompany sale of any alcoholic beverages on campus. Any non-affiliated group or individual requesting the sale or distribution of alcohol on campus will be required carry the necessary permits, liability insurance coverage, and to name JCC as additional insured.

Any individual or group interested in serving alcohol on college property (excluding the president's private residence) must complete an application stating type of event, type of alcohol expected to be served (i.e. beer, wine, and/or liquor), and an agreement to assume all responsibility for verifying the age of persons consuming alcohol. This application will be forwarded to the dean of administration for approval. Consumption of alcohol without permission from the vice president and dean of administration is forbidden. Such permission will not be granted for events in which there will be a preponderance of attendees under age 21. Permission will required that the person(s) serving alcohol will be responsible for checking proof of age and shall have the right to refuse serving alcohol to any individual who appears to be intoxicated. Bartenders may be required for any function serving alcohol at the discretion of the vice president and dean of administration. Non-alcoholic beverages shall be provided at all events at which alcohol is served.

The Effects of Alcohol

Alcohol consumption causes a number of marked changes in behavior. Even low doses significantly impair the judgment and coordination required to drive a car safely, increasing the likelihood that the driver will be involved in an accident. Low to moderate doses of alcohol may also increase the incidence of a variety of aggressive acts, including spouse and child abuse. Moderate to high doses of alcohol cause marked impairments in higher mental functions, severely altering a person's ability to learn and remember information. Very high doses cause respiratory depression and death. If combined with other depressants of the central nervous system, much lower doses of alcohol will produce the effects just described.

Repeated use of alcohol can lead to dependence. Sudden cessation of alcohol intake is likely to produce withdrawal symptoms, including severe anxiety, tremors, hallucinations, and convulsions. Alcohol withdrawal can be life-threatening. Long-term consumption of large quantities of alcohol, particularly when combined with poor nutrition, can also lead to permanent damage to vital organs such as the brain and the liver.

Mothers who drink alcohol during pregnancy may give birth to infants with fetal alcohol syndrome. These infants have irreversible physical abnormalities and mental retardation. Also, research indicates that children of alcoholic parents are at greater risk than other youngsters of becoming alcoholics.

Federal Penalties & Sanctions - Illegal Possession, Controlled Substance

21 U.S.C. 844 (a)

- 1st conviction: Up to 1 year imprisonment and fined at least \$1,000 but not more than \$100,000 or both.
- After 1 prior drug conviction: At least 15 days in prison, not to exceed 2 years and fined at least \$2,500 but not more than \$250,000 or both.
- After 2 or more prior drug convictions: At least 90 days in prison, not to exceed 3 years and fined at least \$5,000 but not more than \$250,000 or both.

Special sentencing provisions for possession of crack cocaine: Mandatory at least 5 years in prison, not to exceed 20 years and fined up to \$250,000 or both if:

- (a) 1st conviction and the amount of crack possessed exceeds 5 grams.
- (b) 2nd crack conviction and the amount of crack exceeds 3 grams.
- (c) 3rd or subsequent crack conviction and the amount of crack possessed exceeds 1 gram.\ 21 U.S.C. (a) (2) and 881 (a) (7)

- Forfeiture of personal and real property used to possess or to facilitate possession of a controlled substance if that offense is punishable by more than 1 year imprisonment. (See special sentencing provisions re: crack.)

21 U.S.C. 881 (a) (4)

- Forfeiture of vehicles, boats, aircraft, or any other conveyance used to transport or conceal a controlled substance.

21 U.S.C. 844a

- Civil fine of up to \$10,000 (pending adoption of final agreement).

21 U.S.C. 853a

- Denial of federal benefits, such as student loans, grants, contracts, and professional and commercial licenses, up to 1 year for first offense, up to 5 years for second and subsequent offenses.

18 U.S.C. 922 (g)

- Ineligible to receive or purchase a firearm.

Miscellaneous

Revocation of certain federal licenses and benefits, e.g. pilot licenses, public housing tenancy, etc. are vested within the authorities of individual federal agencies.

Note: These are only federal penalties and sanctions. Additional state penalties and sanctions may apply.

New York State Penal Law

Articles 220 and 221 of the Penal Law are directly aimed at unlawful traffic in mind-affecting drugs. They are compatible with the Public Health Law and the provisions of the latter are often cross referenced in the Penal Law sections that deal with the different drugs.

Articles 220 and 221 set criminal penalties for possession or sale of drugs considered harmful or subject to abuse. The seriousness of the offense and penalty imposed upon conviction depend upon the individual drug and amount held or sold. The table of penalties in this publication was derived from those statutes.

Marijuana has been placed in Article 221 and separately dealt with in the Penal Law, as a result of the Marijuana Reform Act of 1977. That statute made the penalties upon conviction of use of small amounts of marijuana less severe than formerly.

Specific sections of interest in Article 220 follow:

Section 220.44 - makes a sale of a controlled substance in or near school grounds, to a person less than 19 years of age, a Class B felony.

Section 220.45 - makes criminal possession of a hypodermic instrument a Class A misdemeanor.
Section 220.46 - makes criminal injection of another person with a narcotic drug, with consent of that person, a Class E felony.

Section 220.50 - bans possession or sale of drug paraphernalia; deals with things that dilute drugs, like dextrose or mannite; and gelatin capsules, plastic envelopes, etc., considered commercial preparation materials (Class E felony).

Section 220.60 - makes criminal possession of certain "precursors" of controlled substances used in their preparation or manufacture, but not the drugs themselves, a Class E felony (for example, ergot or dissimilate).

It is important to be aware that under the Penal Law, a gift of drugs, including marijuana, is treated as a sale.

New York State Penal Law defines a misdemeanor as a crime punishable by imprisonment for more than 15 days but not more than one year. A felony is a crime punishable by imprisonment for more than one year.

New York Law: Illegal Sale or Possession of Alcohol

1. ***Unlawfully Dealing with a Child:*** It is unlawful to give or sell alcohol (or cause it to be given or sold) to a person under the age of 21. This is a Class B misdemeanor. The penalty could be up to three months imprisonment and a \$500 fine.
2. ***DWI: Driving While Intoxicated*** (by drugs or alcohol) is a misdemeanor punishable by up to a year imprisonment and a fine of up to \$500.
3. ***DWAI: Driving While Ability Impaired*** by Alcohol is a violation punishable by up to 15 days imprisonment and a fine of up to \$350.
4. ***Liability of One Serving a Person under Age 21:*** Anyone who furnishes or assists an intoxicated person to procure alcoholic beverages is liable for any damages caused by that person while under the influence.
5. ***Dram Shop Liability:*** Any person who sells alcoholic beverages or unlawfully assists an intoxicated person to procure alcoholic beverages is liable for any damages caused by that person while under the influence.
6. ***Fraudulent Documents:*** It is in violation of state law for a person under the age of 21 years to present false evidence of age to procure alcoholic beverages. Possessing such false evidence may also be criminal possession of a forged instrument within the meaning of the penal law. The penalty for using fraudulent means to obtain alcoholic beverages may include probation up to a year and a fine of up to \$100.

For more information about laws regarding alcohol and drugs, visit www.sunyjcc.edu.

Where to Turn for Help with Problems of Alcohol or Drug Abuse on Campus:

The counseling center and health center at both the Jamestown and Cattaraugus County campuses stand ready to assist students and employees with alcohol or drug-related problems.

The services which follow are available to individuals in the greater Jamestown and Olean areas. JCC has no official relationship with any of these organizations and, therefore, cannot endorse or bear any responsibility for the services which they provide.

In the Olean area:

Alcoholics Anonymous

201 N. Union St., Olean, NY 14760716.372.4800

Allegany Council on Alcoholism and Substance Abuse

76 Park Ave., Wellsville, NY 14895585.593.6738

Cattaraugus County Council on Alcoholism and Substance Abuse

201 S. Union St., Olean, NY 14760 716.373.4303

Cattaraugus County Mental Health Dept.

Delaware Park Center, Olean, NY 14760 716.372.0208

In the Jamestown area:

Chautauqua Alcohol & Substance Abuse Council

Drug Prevention Education/Intervention & Referral Services716.664.3608

2-6 E. Second St., Fenton Bldg., Suite 405, Jamestown, NY 14701 www.casacweb.org

includes information on: Adult Children of Alcoholics (ACOA),

Alcoholics Anonymous, ALANON, and ALATEEN

Chautauqua County Dept. of Mental Hygiene & Alcohol/Substance Abuse Clinic

200 E. Third St., 5th floor, Jamestown, NY 14701716.661.8330

319 Central Ave., 3rd floor, Dunkirk, NY 14048716.679.9881

Family Service of the Chautauqua Region

332 East Fourth St., Jamestown, NY 14701716.488.1971

WCA Dunkirk Health Center

338 Central Ave., Suite 240, Dunkirk NY 14048716.363.0018

WCA Hospital Outpatient Alcoholism & Mental Health Program

Jones Memorial Health Center, 51 Glasgow Ave., Jamestown, NY 14701.....716.664.8625

WCA Mental Health Programs

Jones Memorial Health Center, 51 Glasgow Ave., Jamestown, NY 14701.....716.484.0141

WCA Hospital Wellness Program

207 Foote Ave., Jamestown, NY 14701716.664.8619

The Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act

This act sets the requirements for sexual offender registration and community notification. The Campus Sex Crimes Prevention Act of 2000 provides for the tracking of convicted sex offenders enrolled at, or employed by, institutions of higher education. It requires sex offenders, already required to register in a state, to provide notice of each institution of higher education in that state at which that person is employed, carries on a vocation, or is a student. The act amends the Family Educational Rights and Privacy Act of 1974 (FERPA) to clarify that nothing in the act

can prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders. This registration is to be made available to law enforcement agencies with jurisdiction where the institutions of higher education are located. JCC will notify the college community of the presence of any registered sex offender on campus (student or employee) via the JCC website. Law enforcement agency information provided by the state concerning registered sex offenders may be obtained through New York Department of Criminal Justice Services' Sex Offender Registry at <http://criminaljustice.state.ny.us/nsor/> or you may also contact the NY DCJS Sex Offender Registry at 518-457-6236 or 1-900-288-3838.

Health Services and Safety Committee

JCC's health and safety committees, which include membership from all campus constituencies, shall be charged with reviewing campus security policies and emergency response procedures. Any changes in campus security procedures and emergency planning will be reviewed by both the health and safety committee and members of the response team. The vice president and dean of student development and marketing shall be responsible for implementation of this policy as it relates to students, and the vice president and dean of administration shall be responsible as it relates to employees.

Sexual Assault Prevention

Prepared by Jamestown Community College

Sexual Offense Policy Statement

The JCC administration fully supports all local, state, and federal laws governing harassment, rape, and sexual assault and will prosecute violators to the fullest extent possible. JCC is committed to providing prompt and compassionate support services to any victims of such assaults. If you or anyone you know has been a victim of a sexual offense on the JCC campus, you are urged to report the incident to campus authorities. If you are a survivor of a sexual assault, you have the right to: report the incident to the director of college-wide safety for internal reporting and/or to pursue criminal charges; access the wide range of support services, including free and confidential counseling, provided by the college and/or the community.

Sexual Assault and the Law: What You Should Know

Sexual assault can happen anywhere, at anytime, to anyone - male or female. It is especially prevalent on college campuses. Sexual assaults have occurred at campus parties, in student apartments, in parking lots, and on jogging trails. Sexual assault can occur at any time of the day. Many assaults take place in the victim's own house or living area.

JCC has programs in place to protect all members of the JCC community from sexual assault, including programs for prevention and prosecution of these crimes that occur on JCC property. New York state law contains the following legal provisions defining the crimes related to sexual assault:

Section 130.20 – Sexual Misconduct. This offense includes sexual intercourse without consent and deviate sexual intercourse without consent. The penalty for violation of this section includes imprisonment for a definite period to be fixed by the court up to one year.

Section 130.25/30/35 – Rape. This series of offenses includes sexual intercourse with a person incapable of consent because of the use of forcible compulsion or because the person is incapable of consent due to a mental defect, mental incapacity, or physical helplessness. This series of offenses further includes sexual intercourse with a person under the age of consent. The penalties for violation of these sections range from imprisonment for a period not to exceed four years up to imprisonment for a period not to exceed 25 years.

Section 130.40/45/50 – Criminal Sexual Act. This series of offenses includes oral or anal sexual conduct with a person incapable of consent because of the use of forcible compulsion or because the person is incapable of consent due to a mental defect, mental incapacity, or physical helplessness. This series of offenses further includes oral or anal sexual conduct with a person under the age of consent. The penalties for violation of these sections range from imprisonment for a period not to exceed four years up to imprisonment for a period not to exceed 25 years.

Section 130.52 - Forcible Touching. This offense involves the forcible touching of the sexual or other intimate parts of another person for the purpose of degrading or abusing such person; or for the purpose of gratifying the actor's sexual desire. Forcible touching includes the squeezing, grabbing, or pinching of such other person's sexual or other intimate parts. The penalty for violation of this section includes imprisonment for a period of up to one year in jail.

Section 130.55/60/65 – Sexual Abuse. This series of offenses includes sexual contact with a person by forcible compulsion, or with a person who is incapable of consent due to physical helplessness, or due to the person being under the age of consent. The penalties for violation of these sections range from imprisonment for a period not to exceed three months up to imprisonment for a period not to exceed seven years.

Section 130.65-a/.66/.67/.70 – Aggravated Sexual Abuse. This series of offenses occurs when a person inserts a finger or a foreign object in the vagina, urethra, penis or rectum of another person by forcible compulsion, when the other person is incapable of consent by reason of being physically helpless, or when the other person is under the age of consent. The level of this offense is enhanced if the insertion of a finger or foreign object causes injury to the other person. The penalties for violation of these sections range from imprisonment for a period not to exceed seven years up to imprisonment for a period not to exceed 25 years.

Factors Contributing to Acquaintance Rape

Several factors may contribute to the occurrence of acquaintance rape. Some common to college campuses are: use of alcohol or other drugs; ineffective communication between people; ignoring your own feelings when you become uncomfortable or unsafe; and lack of forethought about your sexual desires and limits. We encourage you to discuss these factors with both men and women to gain a clearer understanding of what you consider appropriate sexual conduct. Time spent in communication may help you and others to avoid much pain and remorse.

If you are sexually or otherwise assaulted on campus:

- Get to a safe place as soon as you can.
- Try to preserve all physical evidence; do not bathe, douche, or change your clothes.

- Contact 911 in an emergency, or use a Blue Light (Cattaraugus County Campus) or other campus phone.
- Remember, assaults – sexual or otherwise – are crimes; they are not the victims’ fault.

Disciplinary Action

Victims have the right to pursue adjudication of crimes that occur on JCC property through criminal courts and/or through the college’s internal disciplinary process.

Where there is probable cause to believe the college's regulations prohibiting sexual misconduct have been violated, the college will pursue strong disciplinary action through its own channels. Students violating this policy shall be subject to the judicial procedures and sanctions, up to and including expulsion, which are outlined in the Constitution of the Student Body. Employees violating this policy shall be subject to disciplinary actions as defined in their respective labor contracts or human resource policies and procedures. Incidents of sexual assault involving students should be reported to the dean of student development and marketing; those involving faculty and staff should be reported to the executive director of human resources/college-wide. Referral to outside agencies shall be made as appropriate. All incidents on the Cattaraugus County Campus should be reported to the campus dean. Incidents at either the North County Center or the Warren Center should be reported to the director of that center.

An individual charged with sexual misconduct will be subject to college disciplinary procedures, whether or not prosecution under New York state criminal statutes is pending.

The college will make every effort to be responsive and sensitive to the victims of these serious crimes. Protection of the victim and prevention of continued trauma is the college's priority. Assistance for any other personal or academic concerns will be reviewed and options provided.

Information and Support

If you are the victim of sexual assault or sexual misconduct, you may seek support services as well as the assistance described above.

If You Need Counseling or Support Services

On Campus:

Jamestown Campus Health Center.....716.338.1013/1077 or 716.490.0401 cell phone
 Cattaraugus County Campus Health Center.....716.376.7569/7515 or 716.490.0400 cell phone
 Counseling and Career Development Center - Jamestown716.338.1007
 Counseling and Career Planning Center - Cattaraugus County Campus..... 716.376.7508

Off-Campus:

Catholic Charities (Dunkirk or Jamestown).....716.366.3533 or 716.484.9188
 Family Service Inc. of the Chautauqua Region - Jamestown.....716.488.1971
 Family Service Inc. of the Chautauqua Region - Dunkirk.....716.366.9202
 Cattaraugus Community Action.....716.945.1041
 Catholic Charities of Olean.....716.372.0101

Warren General Hospital.....814.723.3300 general or 814.726.2510 emergency
 Crime Victims Compensation Board.....1.800.247.8035
 Hotline for Rape Crisis and Domestic Violence - Jamestown.....1.800.252.8748
 Hotline for Domestic Violence and Sexual Assault - Warren.....814.726.1271 general or
814.726.1030 or 814.338.3460
 Family Services of Warren County, Inc.....814.723.1330

If You Need Medical Attention

On Campus:

Jamestown Campus Health Center.....716.338.1013/1077 or 716.490.0401 cell phone
 Cattaraugus County Campus Health Center.....376.7569/7515 or 716.490.0400 cell phone

Off-Campus:

WCA Hospital (Jamestown).....716.487.0141 general
 Olean General Hospital.....716.373.2600 general or 716.372.6275 emergency
 Brooks Memorial Hospital (Dunkirk).....716.366.1111 or 716.366.3065 emergency
 Warren General Hospital.....814.723.3300 general or 814.726.2510 emergency

Resolution of Human Rights/Affirmative Action Issues

Human Rights Officer Susan Bronstein, Collegiate Center, Jamestown Campus,
716.338.1035
*Ms. Bronstein is also Affirmative Action Officer*
 Human Rights Assistant Paula Snyder, College Center, Cattaraugus County Campus
716.376.7569

Bias Crimes and the Law

It is a mandate of JCC to protect all members of the JCC community by preventing and prosecuting bias or hate crimes that occur on our campuses and extension center sites. Hate crimes, also called bias crimes or bias-related crimes, are criminal activity motivated by the perpetrator’s bias or attitude against an individual victim or group based on perceived or actual personal characteristics, such as their race, religion, ethnicity, gender, sexual orientation, or disability.

Hate/bias crimes have received renewed attention in recent years, particularly since the passage of the federal Hate/Bias Crime Reporting Act of 1990 and the New York State Hate Crimes Act of 2000 (Penal Law Article 485). Copies of the New York Law are available from the director of college-wide safety in the human resources office in the Hamilton Collegiate Center or by calling 716.338.1035, or on JCC’s website, www.sunyjcc.edu, or at http://criminaljustice.state.ny.us/legalservices/ch107_hate_crimes_2000.htm.

Penalties for bias-related crimes are very serious and range from fines to imprisonment for lengthy periods, depending on the nature of the underlying criminal offense, the use of violence or previous convictions of the offender. Perpetrators who are students will also be subject to campus disciplinary procedures where sanctions including dismissal are possible.

In addition to preventing and prosecuting hate/bias crimes, JCC also assists in addressing bias related activities that do not rise to the level of a crime. These activities, referred to as bias incidents and defined by the College as acts of bigotry, harassment, or intimidation directed at a member or group within the JCC community based on national origin, ethnicity, race, age, religion, gender, sexual orientation, disability, veteran status, color, creed, or marital status, may be addressed through JCC’s human rights/affirmative action complaint procedure or the student constitution. Bias incidents should be reported to the human rights/affirmative action officer located in the Hamilton Collegiate Center or by calling 716.338.1035. The human rights/affirmative action officer will investigate and follow the appropriate procedures, bringing local police in where required.

If you are a victim of, or witness to, a hate/bias crime on campus report it to the director of college-wide safety at ext. 1035 or by calling 911 in an emergency, using a Blue Light or other campus phone. The director of campus wide-safety will investigate, bringing local police in where required.

Factors Contributing to Bias Crimes

Trends are hard to identify because reporting is hit and miss, but these crimes and incidents happen. Many victims don’t report bias or hate crimes because of fears of reprisal and a belief that nothing will be done. Why do these crimes happen? Sometimes it’s first-time freedom for students, or first-time exposure to diverse communities. Alcohol and drugs don’t help, nor do exclusionary groups such as fraternities. Ineffective communication between people can also be a problem. Some campus bias incidents leave lingering tension and confusion, with one side seeing racism and the other seeing oversensitivity. Saying, “I didn’t mean to hurt anyone” doesn’t remove the hurt. Don’t ask, “Can’t they take a joke?” Instead ask “Why didn’t I realize this ‘joke’ was offensive?” JCC encourages open discussion of these factors among students to gain a better understanding of what is acceptable behavior.

Victims of bias crime or bias incidents can avail themselves of medical and/or counseling and support services as follows:

If You Need Counseling or Support Services

On Campus:

- Jamestown Campus Health Center716.338.1013/1077 or 716.490.0401 cell phone
- Cattaraugus County Campus Health Center716.376.7569/7515 or 716.490.0400 cell phone
- Counseling and Career Development Center -
Jamestown.....716.338.1007
- Counseling and Career Planning Center -
Cattaraugus County Campus716.376.7508

Off-Campus:

Catholic Charities (Dunkirk or Jamestown).....	716.366.3533 or 716.484.9188
Family Service Inc. - Jamestown	716.488.1971
Family Service Inc. of the Chautauqua Region – Jamestown.....	716.488.1971
Family Service Inc. of the Chautauqua Region – Dunkirk.....	716.366.9202
Cattaraugus Community Action	716.945.1041
Catholic Charities of Olean	716.372.0101
Warren General Hospital	814.723.3300 general or 814.726.2510 emergency
Crime Victims Compensation Board.....	800.247.8035
Hotline for Rape Crisis and Domestic Violence - Jamestown	800.252.8748
Hotline for Domestic Violence and Sexual Assault - Warren, PA	800.338.3460
Family Services of Warren County, Inc.	814.723.1330

Further Information - Further information about campus safety and security can be obtained from the executive director of human resources/college-wide safety in the human resources office in the Hamilton Collegiate Center or by telephone at 716.338.1035.

Human Rights/Affirmative Action Complaint

A human rights/affirmative action complaint is a claim by an employee, prospective employee, student, prospective student, or a group of same, based upon a claimed violation of the affirmative action policy of JCC, or a claimed violation of state or federal human rights laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and the Age Discrimination Act of 1975 and the Sexual Orientation Non-Discrimination Act of New York State. The affirmative action policy states that JCC does not discriminate on the basis of color, sex, sexual orientation, race, creed, national origin, age, marital status, veteran status, or disability. This policy applies to access to all activities and programs under JCC sponsorship, as well as to application and selection for admission, employment, and all other human resource procedures within JCC.

The following procedure shall be followed to resolve a human rights/affirmative action complaint. This procedure may be followed in addition to any union complaint.

The complainant shall discuss the complaint informally with JCC's human rights officer, Susan Bronstein (ext. 1035) in the Collegiate Center on the Jamestown Campus. If the claim is not resolved at this stage:

- A. A written complaint, which includes information pertaining to the incident and the outcome desired by the complainant, should be submitted to the human rights officer. A written complaint must be filed within the statute of limitations for the complaint: within one year of the alleged incident for state complaints and within 300 days for federal complaints.
- B. The human rights officer shall conduct a preliminary investigation and discuss the issue with the parties involved, either individually or in a joint meeting.

- C. Within 20 working days after the filing of the written complaint, the human rights officer shall render a decision in writing to the complainant.
- D. If the complainant, or the respondent, is not satisfied with the written decision, and wishes to proceed further, he/she shall, within 10 working days, file a written appeal of the decision with the human rights committee.
- E. Within 15 working days, the human rights committee of JCC will appoint a panel consisting of impartial representatives chosen from the faculty, administration, staff, or student body.
- F. A hearing shall take place within 30 working days of the date the written appeal was filed at a time and place agreeable to both parties.
- G. The hearing panel shall render a decision in writing to both parties within 10 working days after the end of the hearing. Included in the panel's decision of validity shall be a statement of recommended disciplinary action, if warranted. Such disciplinary action is dependent upon the nature of the violation and may vary from the minimum of a written letter describing the violation placed in the violator's file to a maximum of dismissal from the institution.
- H. If the complainant, or the respondent, is not satisfied with the written decision and wishes to proceed further, he/she may take the complaint to the civil rights agency of his/her choice, or seek other legal remedies.

Crime Definitions

The definitions listed hereafter are taken from the Federal Bureau of Investigation Uniform Crime Reporting Handbook and used to classify criminal offenses listed in this report.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed).

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Burglary: The unlawful entry into a structure to commit a felony or theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Drug Abuse Violations: Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadones); and dangerous nonnarcotic drugs (barbiturates, benzendrine).

Liquor Law Violations: The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; al all attempts to commit any of the aforementioned (Drunkenness and driving under the influence are not included in this definition).

Manslaughter by Negligence: The killing of another person through gross negligence.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned – including joyriding).

Murder and Non-negligent Manslaughter: The willful (non-negligent) killing of one human being by another.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person of persons by force or threat of force or violence and/or by putting the victim in fear.

Sex offenses –

Forcible: Any sexual act directed against another person, forcibly and/or against that person’s will; or not forcibly or against that person’s will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth). This offense includes forcible rape of both males and females.

Forcible Rape: The carnal knowledge of a person forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth). This offense includes forcible rape of both males and females.

Forcible Sodomy: Oral or anal sexual intercourse with another person, forcibly and/or against that person’s will; or forcibly against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Sexual Assault with An Object: The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Forcible Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against the person’s will where the victim is incapable of

giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Sexual Offenses –

Non-forcible: Unlawful, non-forcible sexual intercourse.

Incest: Non-forcible sexual intercourse between two individuals who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Weapons Law Violations: The violation of laws or ordinances dealing with weapons offenses, regulatory in nature such as: manufacture, sale, or possession of deadly weapons, carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

JAMESTOWN COMMUNITY COLLEGE – CAMPUS CRIME STATISTICS-CATTARAUGUS COUNTY CAMPUS

Category		2010				2009				2008			
General Cattaraugus County Campus		On Campus	In or on a non-campus building or property	Public Property	Residence Halls**	On Campus	In or on a non-campus building or property	Public Property	Residence Halls**	On Campus	In or on a non-campus building or property	Public Property	Residence Halls**
Homicide * Murder & Non-negligent manslaughter		0	0	0		0	0	0		0	0	0	
*Negligent Manslaughter		0	0	0		0	0	0		0	0	0	
Hate Crimes (Of the crimes listed, this number of crimes were committed as a results of prejudice.)	Race	0	0	0		0	0	0		0	0	0	
	Gender	0	0	0		0	0	0		0	0	0	
	Religion	0	0	0		0	0	0		0	0	0	
	Sexual Orientation	0	0	0		0	0	0		0	0	0	
	Ethnicity	0	0	0		0	0	0		0	0	0	
	Disability	0	0	0		0	0	0		0	0	0	
Sex Offenses * Forcible						0	0	0		0	0	0	
* Non-forcible		0	0	0		0	0	0		0	0	0	
Hate Crimes (Of the crimes listed, this number of crimes were committed as a results of prejudice.)	Race	0	0	0		0	0	0		0	0	0	
	Gender	0	0	0		0	0	0		0	0	0	
	Religion	0	0	0		0	0	0		0	0	0	
	Sexual Orientation	0	0	0		0	0	0		0	0	0	
	Ethnicity	0	0	0		0	0	0		0	0	0	
	Disability	0	0	0		0	0	0		0	0	0	

JAMESTOWN COMMUNITY COLLEGE – CAMPUS CRIME STATISTICS-CATTARAUGUS COUNTY CAMPUS

JAMESTOWN COMMUNITY COLLEGE – CAMPUS CRIME STATISTICS-CATTARAUGUS COUNTY CAMPUS													
Category		2010				2009				2008			
General Cattaraugus County Campus		On Campus	In or on a non-campus building or property	Public Property	Residence Halls**	On Campus	In or on a non-campus building or property	Public Property	Residence Halls**	On Campus	In or on a non-campus building or property	Public Property	Residence Halls**
Robbery		0	0	0		0	0	0		0	0	0	
Hate Crimes (Of the crimes listed, this number of crimes were committed as a results of prejudice.)	Race	0	0	0		0	0	0		0	0	0	
	Gender	0	0	0		0	0	0		0	0	0	
	Religion	0	0	0		0	0	0		0	0	0	
	Sexual Orientation	0	0	0		0	0	0		0	0	0	
	Ethnicity	0	0	0		0	0	0		0	0	0	
	Disability	0	0	0		0	0	0		0	0	0	
Aggravated Assault		0	2	0		0	0	0		0	0	0	
Hate Crimes (Of the crimes listed, this number of crimes were committed as a results of prejudice.)	Race	0	0	0		0	0	0		0	0	0	
	Gender	0	0	0		0	0	0		0	0	0	
	Religion	0	0	0		0	0	0		0	0	0	
	Sexual Orientation	0	0	0		0	0	0		0	0	0	
	Ethnicity	0	0	0		0	0	0		0	0	0	
	Disability	0	0	0		0	0	0		0	0	0	
Burglary		0	0	0		4	0	0		4	0	0	
Hate Crimes (Of the crimes listed, this number of crimes were committed as a results of prejudice.)	Race	0	0	0		0	0	0		0	0	0	
	Gender	0	0	0		0	0	0		0	0	0	
	Religion	0	0	0		0	0	0		0	0	0	
	Sexual Orientation	0	0	0		0	0	0		0	0	0	
	Ethnicity	0	0	0		0	0	0		0	0	0	
	Disability	0	0	0		0	0	0		0	0	0	

JAMESTOWN COMMUNITY COLLEGE – CAMPUS CRIME STATISTICS

JAMESTOWN COMMUNITY COLLEGE – CAMPUS CRIME STATISTICS													
Category		2010				2009				2008			
General Cattaraugus County Campus		On Campus	In or on a non-campus building or property	Public Property	Residence Halls	On Campus	In or on a non-campus building or property	Public Property	Residence Halls	On Campus	In or on a non-campus building or property	Public Property	Residence Halls
Motor Vehicle Theft		0	0	0		0	0	0		0	0	0	
Hate Crimes (Of the crimes listed, this number of crimes were committed as a results of prejudice.)	Race	0	0	0		0	0	0		0	0	0	
	Gender	0	0	0		0	0	0		0	0	0	
	Religion	0	0	0		0	0	0		0	0	0	
	Sexual Orientation	0	0	0		0	0	0		0	0	0	
	Ethnicity	0	0	0		0	0	0		0	0	0	
	Disability	0	0	0		0	0	0		0	0	0	
Arson		0	0	0		0	0	0		0	0	0	
Hate Crimes (Of the crimes listed, this number of crimes were committed as a results of prejudice.)	Race	0	0	0		0	0	0		0	0	0	
	Gender	0	0	0		0	0	0		0	0	0	
	Religion	0	0	0		0	0	0		0	0	0	
	Sexual Orientation	0	0	0		0	0	0		0	0	0	
	Ethnicity	0	0	0		0	0	0		0	0	0	
	Disability	0	0	0		0	0	0		0	0	0	
Any Other Crimes Involving Bodily Injury													
Hate Crimes		0	0	0		0	0	0		0	0	0	
Liquor Law													
Judicial Referrals		1	0	0		0	0	0		0	0	0	
Arrests		0	0	0		0	0	0		0	0	0	
Drug Law													
Judicial Referrals		0	0	0		0	0	0		0	0	0	
Arrests		0	0	0		0	0	0		0	0	0	

JAMESTOWN COMMUNITY COLLEGE – CAMPUS CRIME STATISTICS												
Category	2010				2009				2008			
General Cattaraugus County Campus	On Campus	In or on a non-campus building or property	Public Property	Residence Halls	On Campus	In or on a non-campus building or property	Public Property	Residence Halls	On Campus	In or on a non-campus building or property	Public Property	Residence Halls
Illegal Weapons Possession												
Judicial Referrals	0	0	0		0	0	0		0	0	0	
Arrests	0	0	0		0	0	0		0	0	0	

*** There are no residence halls for the Cattaraugus County Campus.*

++ The On Campus category is the total number, inclusive of statistics indicated in the Residence Hall category. Year reflects period from January 1 through December 31.

JAMESTOWN COMMUNITY COLLEGE-CAMPUS CRIME STATISTICS – JAMESTOWN CAMPUS

Category		2010				2009				2008			
General Jamestown Campus, Warren PA Extension Center, North County Extension Center		On Campus++	In or on a non-campus building or property	Public Property	Residence Halls**	On Campus	In or on a non-campus building or property	Public Property	Residence Halls**	On Campus	In or on a non-campus building or property	Public Property	Residence Halls**
Homicide													
* Murder & Non-negligent manslaughter		0	0	0	0	0	0	0	0	0	0	0	
* Negligent Manslaughter		0	0	0	0	0	0	0	0	0	0	0	
Hate Crimes (Of the crimes listed, this number of crimes were committed as a results of prejudice.)	Race	0	0	0	0	0	0	0	0	0	0	0	
	Gender	0	0	0	0	0	0	0	0	0	0	0	
	Religion	0	0	0	0	0	0	0	0	0	0	0	
	Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	
	Ethnicity	0	0	0	0	0	0	0	0	0	0	0	
	Disability	0	0	0	0	0	0	0	0	0	0	0	
Sex Offenses													
* Forcible		2	0	0	1	0	1	0	0	0	1	0	
* Non-forcible		0	0	0	0	0	0	0	0	0	0	0	
Hate Crimes (Of the crimes listed, this number of crimes were committed as a results of prejudice.)	Race	0	0	0	0	0	0	0	0	0	0	0	
	Gender	0	0	0	0	0	0	0	0	0	0	0	
	Religion	0	0	0	0	0	0	0	0	0	0	0	
	Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	
	Ethnicity	0	0	0	0	0	0	0	0	0	0	0	
	Disability	0	0	0	0	0	0	0	0	0	0	0	

JAMESTOWN COMMUNITY COLLEGE-CAMPUS CRIME STATISTICS

JAMESTOWN COMMUNITY COLLEGE-CAMPUS CRIME STATISTICS													
Category		2010				2009				2008			
General Jamestown Campus, Warren PA Extension Center, North County Extension Center		On Campus++	In or on a non-campus building or property	Public Property	Residence Halls**	On Campus	In or on a non-campus building or property	Public Property	Residence Halls	On Campus	In or on a non-campus building or property	Public Property	Residence Halls
Robbery		0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes (Of the crimes listed, this number of crimes were committed as a results of prejudice.)	Race	0	0	0	0	0	0	0	0	0	0	0	0
	Gender	0	0	0	0	0	0	0	0	0	0	0	0
	Religion	0	0	0	0	0	0	0	0	0	0	0	0
	Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0
	Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0
	Disability	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault		0	0	0	0	1	0	0	1	1	0	0	0
Hate Crimes (Of the crimes listed, this number of crimes were committed as a results of prejudice.)	Race	0	0	0	0	0	0	0	0	0	0	0	0
	Gender	0	0	0	0	0	0	0	0	0	0	0	0
	Religion	0	0	0	0	0	0	0	0	0	0	0	0
	Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0
	Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0
	Disability	0	0	0	0	0	0	0	0	0	0	0	0
Burglary		1	0	0	0	2	0	0	0	14	0	0	0
Hate Crimes (Of the crimes listed, this number of crimes were committed as a results of prejudice.)	Race	0	0	0	0	0	0	0	0	0	0	0	0
	Gender	0	0	0	0	0	0	0	0	0	0	0	0
	Religion	0	0	0	0	0	0	0	0	0	0	0	0
	Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0
	Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0
	Disability	0	0	0	0	0	0	0	0	0	0	0	0

JAMESTOWN COMMUNITY COLLEGE-CAMPUS CRIME STATISTICS

JAMESTOWN COMMUNITY COLLEGE-CAMPUS CRIME STATISTICS												
Category	2010				2009				2008			
General Jamestown Campus, Warren PA Extension Center, North County Extension Center	On Campus++	In or on a non-campus building or property	Public Property	Residence Halls**	On Campus	In or on a non-campus building or property	Public Property	Residence Halls	On Campus	In or on a non-campus building or property	Public Property	Residence Halls
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes (Of the crimes listed, this number of crimes were committed as a results of prejudice.)	Race	0	0	0	0	0	0	0	0	0	0	0
	Gender	0	0	0	0	0	0	0	0	0	0	0
	Religion	0	0	0	0	0	0	0	0	0	0	0
	Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0
	Ethnicity	0	0	0	0	0	0	0	0	0	0	0
	Disability	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes (Of the crimes listed, this number of crimes were committed as a results of prejudice.)	Race	0	0	0	0	0	0	0	0	0	0	0
	Gender	0	0	0	0	0	0	0	0	0	0	0
	Religion	0	0	0	0	0	0	0	0	0	0	0
	Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0
	Ethnicity	0	0	0	0	0	0	0	0	0	0	0
	Disability	0	0	0	0	0	0	0	0	0	0	0
Any Other Crimes Involving Bodily Injury												
Hate Crimes	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law												
Judicial Referrals	11	3	0	11	2	0	0	2	9	0	0	9
Arrests	0	0	0	0	0	3	0	0	0	3	0	0
Drug Law												
Judicial Referrals	4	0	0	4	3	0	0	2	2	0	0	2
Arrests	1	0	0	0	0	2	0	0	0	0	0	0

JAMESTOWN COMMUNITY COLLEGE-CAMPUS CRIME STATISTICS												
Category	2010				2009				2008			
	On Campus++	In or on a non-campus building or property	Public Property	Residence Halls**	On Campus	In or on a non-campus building or property	Public Property	Residence Halls	On Campus	In or on a non-campus building or property	Public Property	Residence Halls
General Jamestown Campus, Warren PA Extension Center, North County Extension Center												
Illegal Weapons Possession												
Judicial Referrals	0	0	0	0	0	0	0	0	0	0	0	0
Arrests	0	0	0	0	0	0	0	0	0	0	0	0

** Residence Halls were added to the Jamestown Campus as of August 2008.

++ The On Campus category is the total number, inclusive of statistics indicated in the Residence Hall category.

Year reflects period from January 1 through December 31.

Fire Safety

In accordance with the Higher Education Opportunities Act of 2008, Jamestown Community College is providing mandatory fire safety information as part of this Annual Report. All reports of fires and fire alarms are maintained in a database by the executive director of human resources/college-wide safety. Data collected includes, but is not limited to, the building name; alarm location; time and date; the number and cause of each fire; any and all injuries; any fatalities; and dollar values for property damaged by the fire.

The following chart is a compilation of fires that occurred on campus property for 2009 and 2010. Note that cases of arson would also be reported in the crime section of this document beginning on page 24.

2009

Location	Type/Cause	# of related injuries treated at medical facility	Related Deaths	Property Damage	Value of Property Damage
Hillside Suites South-Jamestown Campus	Candle caught fire. Flames extinguished before fire dept. arrived.	0	0	0	< \$50
ARSC Building-Jamestown Campus	Cylinder shorted on humidifier causing room to fill with smoke.	0	0	0	0

2010

Location	Type/Cause	# of related injuries treated at medical facility	Related Deaths	Property Damage	Value of Property Damage
No fires occurred in 2010					

Description of Student Housing Fire Systems

Every JCC student residence has:

- An interior fire alarm system with detection throughout the building, including detectors in every sleeping room;
- An interior fire alarm panel which is connected to a central station (Simplex) who then contacts the Jamestown Fire Department; and
- Automatic wet sprinklers throughout the entire building.

**Description of Student Housing Fire Detection and Suppression Systems –
Jamestown Campus**

Building	Building Fire Alarm	Room Detection	Connected to Internal Fire Alarm	Sprinkler	Standpipe	Fire Drills Conducted
Hillside Suites South	Yes	Yes	Yes	Fully	1 Riser	3
Hillside Suites North	Yes	Yes	Yes	Fully	1 Riser	3

Fire Safety Policies and Procedures

JCC student residents are given information packets containing fire safety and evacuation procedures specific to their residence halls during building sign-in at the beginning of each fall semester.

The information includes the fire safety instruction sheet (also posted on the inside of the room door), which specifies the type of building construction; instructions on what to do in case of fire.

Fire Safety for Residence Halls

- Keep doorways, corridors, and stairwells clear and unobstructed. Keep fire doors closed.
- Make sure that all electrical appliances and cords are in good condition and UL approved.
- Do not overload electrical outlets. Use fuse-protected multi-outlet power strips and extension cords when necessary.
- Extinguish all smoking materials properly and thoroughly.
- Never store flammable substances in your room or living areas.
- The use of any open-flamed devices such as candles, sternos, incense, and kerosene lamps is prohibited. The following are also prohibited: natural trees, wreaths, paneling, wallpaper or similar coverings, open-element or liquid-fueled (kerosene, propane, gas) space heaters, and hazardous trash accumulation.
- The possession or use of firecrackers, explosives, dangerous chemicals, flammable liquids, charcoal lighter fluid, items which constitute a fire hazard, firearms or other weapons, ammunition, knives, chukka sticks and other dangerous objects or chemicals is prohibited. Use and storage of helium and propane tanks in suites and lounges is prohibited.
- Suite Decorations. Combustible materials such as posters, pictures, etc., are limited to 20% of available wall space in each Suite. Non-combustible material is not allowed on ceilings or on the inside of any door. Fabric, including sheets, fishnet, tapestry, etc., used as decorations, is prohibited. Ceiling decorations of all types are prohibited. Students must adhere to New York state and city of Jamestown building codes.
- All residents must evacuate the building when a fire alarm sounds. Failure to cooperate or to evacuate during a fire alarm; causing a fire alarm; inappropriate behavior which results in the activation of a fire alarm system; tampering with, damaging or removing fire hoses, extinguishers, exit lights, sprinklers, heat/smoke sensors, extinguisher boxes or alarm covers, or any other fire safety apparatus is strictly prohibited.

What to Do in Case of Fire

If you discover a fire in a campus building:

- Immediately pull the nearest fire alarm as you exit the building. Proceed to your appointed gathering point.
- When evacuating the building, remember to feel doors before opening them to be sure that there is no fire danger on the other side. If you must enter a smoke-filled room or hallway, stay low, keeping one hand on the wall to avoid disorientation and crawl to the nearest exit, keeping your head near the floor.
- Once you are safely away from danger, call 911.
-

Fire Response Dos and Don'ts

DO treat every alarm as an emergency. If an alarm sounds, exit the building immediately.

DO remain in your room if you cannot get out of the building because of heat or smoke. Keep the door closed and await assistance from the fire department. If smoke is entering around the door, stuff the crack under the door with sheets, clothes, or blankets. If possible, open the window and wave a brightly colored garment or towel from your window—the fire department will be looking for this sign.

DO close the door behind you if it is safe to leave your room.

DO make your presence known to other occupants and to residence life staff by telephone if you are injured or disabled. Emergency staff members will assist you in leaving the building.

DON'T waste time collecting personal valuables. Take your keys so that you can reenter your room if exit from the building is not possible.

DON'T use an elevator during a fire emergency: always use the fire stairs.

DON'T assume that a fire alarm is a drill or test. All building alarm systems are tested as required by law, but these tests are announced in advance.