

Welcome to Jamestown Community College's Online program! Being prepared for your first class and getting started on time is critical if you are to be successful in an online course.



Student access to ANGEL opens one week prior to the scheduled course start date:

- Order or pick up your textbooks from the JCC bookstore.
- Make sure you can logon and access your course BEFORE it starts.

During the first scheduled week of class:

- You should log into your class, review the syllabus, and meet the instructor.
- You should be work on your online class.
- Some courses start later, check the master schedule at www.sunyjcc.edu for your course dates.

Step-by-step Instructions to Access Your SLN Online Course

Classes follow a regular college semester calendar with assignments due each week. Courses have a specific start and end date, which must be followed. JCC recommends that you log in and participate 4-5 times a week to complete assignments and activities. **You must start class on time!**

1. **Access ALL online courses at:** <https://jamestown.sln.suny.edu>
2. Follow the login directions in the announcement section.
3. Complete the **SLN Student Orientation** found under the Student Resources Nugget.
4. Click the link to your course and follow the instructor's directions!

NOTE: After you register for courses at JCC, it may take 24 hours for your account to activate.

Textbook Information

You may either pick up your textbooks at the bookstore or have them shipped to your home. Please **call first** for store hours and to make sure the books are in stock.

- JCC Cattaraugus Campus Bookstore: 716-376-7514 or 1-800-388-8557, ext. 7514
- JCC Jamestown Campus Bookstore: 716-338-1186 or 1-800-388-8557, ext. 1186

Tuition Payment and Course Withdrawal Information

After you register for courses at JCC, you can view your student bill online and choose payment options by logging in to the secure area at: <https://banner.sunyjcc.edu>.

If you decide you do not want to take the online course for which you registered, you must be OFFICIALLY removed from the course. You can do that by sending me an email at the address below requesting that you be removed from the course. **The deadline for dropping the course without penalty is prior to the first day of class.**

Fall and Spring Semesters	Fees	Tuition Liability	Record on your Transcript
Prior to first day of class	Fees refunded	0%	Course is removed
1 st week of instruction	Fees NOT refunded	25%	"W" grade
2 nd week of instruction	Fees NOT refunded	50%	"W" grade
3 rd week of instruction	Fees NOT refunded	75%	"W" grade
4 th week of instruction	Fees NOT refunded	100%	"W" grade
After week 10 of instruction	Fees NOT refunded	100%	Grade earned in course

If you have any questions regarding these steps or about your online course, please contact:

Denise Burbey, Director of Distance Learning at 1-800-388-8557, ext. 1250 or 716-338-1250
DeniseBurbey@mail.sunyjcc.edu